

**Guidelines for Grant Application**  
***Azalea Garden Tour Funds Disbursement Committee***  
***Cape Fear Garden Club, Inc.***

The following guidelines are to help you prepare your grant application. **Applications must be submitted during the time period listed on the application form in order to be accepted for consideration. Any application postmarked before or after the acceptance date will be rejected.**

In order to be eligible for consideration for a grant, your request must meet the following criteria:

1. Your project must be readily accessible and within New Hanover County.
2. Monies will be used for:  
Plant Material  
Garden Preparation and/or Restoration  
Watering System  
Landscape Enhancement
3. Submit:  
Landscape Plan (sketch or outline)  
Plan for maintenance and upkeep  
Project timeline  
Itemized project cost and total cost  
Pictures of project before work
4. The above information should be included with the attached application and returned to the chairperson indicated on the form by the given date.
5. The committee reserves the right to inspect your project at any time and require pictures of progress and the completed project.
6. Funds are committed for a current project only. Subsequent requests will be considered individually.
7. The committee expects this project will be completed as outlined in your application. Should there be any unused funds, they are to be returned to the Cape Fear Garden Club.
8. Grant funds will be disbursed at our October meeting (4th Tuesday).
9. The following May, we will inspect your project and install a Cape Fear Garden Club plaque.

For over 50 years, the Cape Fear Garden Club has given the profits from our annual Azalea Garden Tour to community improvement. We receive many requests to fund projects each year. We appreciate your project submission to us and hope we will be able to work with you toward accomplishing your goals. Good luck!

Visit our web site at [CapeFearGardenClub.org](http://CapeFearGardenClub.org)

**Cape Fear Garden Club, Inc.**  
Wilmington, North Carolina  
CapeFearGardenClub.org

**GRANT APPLICATION**

**2009 Azalea Garden Tour Funds Disbursement Committee**

Organization \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone \_\_\_\_\_

Amount Requested \_\_\_\_\_

Briefly describe your project: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Attach the following:

- \_\_\_ Landscape plan
- \_\_\_ Plan for maintenance and upkeep
- \_\_\_ Project timeline
- \_\_\_ Itemized project cost and total cost
- \_\_\_ Pictures of project before work

Have you previously received funds from Cape Fear Garden Club? \_\_\_\_\_

If yes, when? \_\_\_\_\_ How much? \_\_\_\_\_

**GRANT APPLICATIONS MUST BE POSTMARKED BETWEEN: April 1 and June 15**

**Mail to: Donna Pendergrast, Chairperson**  
**2806 Park Avenue**  
**Wilmington, NC 28403**

**For Committee use only:**

Visited by \_\_\_\_\_  
\_\_\_\_\_

Date

Reviewed by Committee \_\_\_\_\_ Presented to Board \_\_\_\_\_

Presented to General Membership \_\_\_\_\_ Check Presented \_\_\_\_\_

Amount \_\_\_\_\_

Follow Up \_\_\_\_\_