

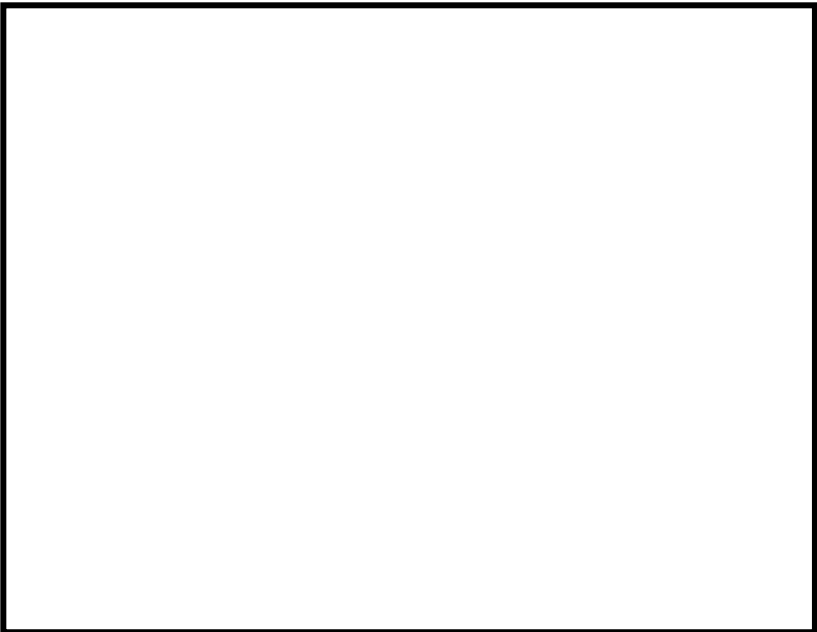
# *Cape Fear Garden Club*

Wilmington, North Carolina

**2013 - 2014**

*We Grow Love*

[www.capefeargardenclub.org](http://www.capefeargardenclub.org)



# 2013-2014



Gloria Degnan,  
President



Marjorie Way, 1st  
Vice President



Irene Shea, 2nd  
Vice President



Janet Warren,  
3rd Vice  
President



LeNeve Duncan,  
Recording Secretary



Brenda Moore,  
Corresponding  
Secretary



Suzanne Jenkins,  
Treasurer



Ann Lyon,  
Assistant  
Treasurer

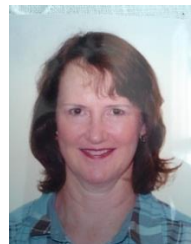
# 2014 Garden Tour



Dianne Lynch,  
Cover Photographer



Rebecca Philpott,  
Garden Tour Chair



Sandra Kittinger,  
Garden Tour Vice  
Chair

# *Cape Fear Garden Club*

P.O. Box 4751  
Wilmington, North Carolina 28403  
[www.capefeargardenclub.org](http://www.capefeargardenclub.org)

## *Yearbook* 2013 - 2014

**NUMBER OF MEMBERS:** Active: 266, Associate: 68  
Total: 334  
Emeritus : 33, Honorary: 5

**ORGANIZED FEBRUARY 11, 1925**

Federated with The Garden Club of North Carolina, Inc. , 1929

Federated with The National Garden Clubs, Inc., 1930

Member of the South Atlantic Region, 1933

Member of District 11

**MOTTO:** *"And the Lord God planted a Garden...and there He put Man"....Genesis 2:8*

**COLORS:** Green and Yellow

**FLOWER:** Carolina Yellow Jessamine  
(*Gelsemium sempervirens*)



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*2013-2014 Theme*

## *We Grow Love*



Dear Fellow Cape Fear Garden Club Members,

Spring was very slow in shaking off winter and remained damp and cool for almost all of May. Personally I enjoyed the cooler weather and the slow emergence of each beautiful bloom. It also saved our spectacular azaleas for the Garden Tour!

During May my husband, Murray, our Great Dane, Hattie Mae, and I visited the Elizabethan Gardens in Manteo. I give you all of this information because even our Hattie Mae was allowed into the gardens with a token payment -an experimental program by the Elizabethan Gardens. I was expecting a show of azaleas but had no idea that every step I took would bring sights we had not anticipated. The camellias were still in bloom along with the rhododendrons, tulips, and dogwoods. I had not expected their rose garden to be in the beginnings of bloom but they were along with pittosporum, winged euonymus, and the Japanese andromeda with its grape-like clusters. As many times as I have visited this garden, it has never been in such full glory - such a delight combining so many blooms and so much history.

Excitement abounds with the Endowment Committee and the first Moonlight in the Garden Gala. Such a large undertaking for the Committee so that the Cape Fear Garden Club Endowment can be further funded to beautiful our city and surrounding area. This event will be an expansion of our wings into the community in an entirely different venue from the Garden Tour and will further enhance our Club mission. We do indeed "Grow Love" and it is visible in all that we do and have done in the beautification of our surroundings.

I also look forward to a year where we find much needed office space and further define the scope of membership in our Club. Our membership numbers should always be thought of in terms of where we will house our meetings as well as park our cars.

Our Committees have always made me stand in awe of their accomplishments. I look forward to working with you in all that you accomplish this year.

Gloria Degnan

President 2013-2014

## *2013-2014 General Information*

The General Meetings will be held at the Cape Fear Country Club, 1518 Country Club Road, the fourth Tuesday of each month, with the following exceptions: The November meeting will be the third Tuesday. The April meeting will be the fifth Tuesday. Arrangements and horticulture specimens to be judged should be brought between 9:00 and 9:15 a.m. Refreshments are served from 9:30 to 10:00 a.m. Meetings begin at 10 a.m.

**Mini flower arranging workshops** will be held at 9:10 a.m. prior to General Meetings.

The **Executive Board Meetings** will be held at 1:00 p.m. as follows: Sept. 9, Oct. 14, Nov. 4, Jan. 13, Feb. 10, Mar. 10, Apr. 14, May 12 at the New Hanover County Arboretum on Oleander Drive.

**Annual dues are \$40 for active members and \$50 for associate members.** Dues should be paid at the September meeting or may be mailed to the assistant treasurer, Ann Lyon. A notice will be mailed following the October meeting; a second notice will be mailed following the November meeting. Should dues not be paid by December 15th, membership will be cancelled. Federated garden club transferring members are required to pay a \$10 transfer fee.

**Emeritus members** do not pay dues.

**Resident guests**, accompanied by a member, may attend a maximum of three general meetings per year.

Only Cape Fear Garden Club members may attend the Christmas Tea and the May Luncheon.

Each **active and associate member** is required to **purchase two (2) Garden Tour tickets**.

**Change of address, telephone number, email address, or any other Yearbook change** should be sent to Eileen Haley, Computer Registrar, via email, eileenhaleync@gmail.com, or 910-368-1577.

**We Grow Love**  
of nature as we  
release  
butterflies



# National Garden Clubs, Inc.

4401 Magnolia Avenue, St. Louis, Missouri 63110

[www.gardenclub.org](http://www.gardenclub.org)

**President: Linda Nelson**

543 Lakefair Place N.

Keizer, OR 97303-3595

503-393-4493

[lindanelson4439@msn.com](mailto:lindanelson4439@msn.com)



**National Theme: NGC: *Making a World of Difference—Choices Matter***

## South Atlantic Region

[southatlanticregiongardenclubs.org](http://southatlanticregiongardenclubs.org)

**Director: Martha Morgan**

1909 Harvey Ave.

Bowling Greens, KY 42104

270-781-5695



**Regional Theme: *A World of Opportunities—B Involved***

## The Garden Club of North Carolina

P.O. Box 33520, Raleigh, North Carolina 27636

[www.gardenclubofnc.org](http://www.gardenclubofnc.org)

**President: Jenene Smith**

5620 Green Turtle Lane, Wilmington, NC 28409

910-799-0839

**State Theme: *Volunteering to Make a Beautiful Difference***

1st Vice President: CFGC Member Judy Bond

Parliamentarian : CFGC Member Carolyn Augustine



## District 11

**Director:**

**Linda McLendon**

1115 Cedars St.

Dudley, NC 28333

919-736-1255

[mclendonl@aol.com](mailto:mclendonl@aol.com)

**Vice Director:**

**Janet Warren**

1413 Country Club Rd.

Wilmington, NC 28403

910-251-9821

**District Theme: *Communicate, Educate, and Participate with GCNC***

## Cape Fear Garden Club, Inc.

P.O. Box 4751, Wilmington, North Carolina 28403

[www.capefeargardenclub.org](http://www.capefeargardenclub.org)

**President: Gloria Degnan**

6103 Blenheim Place

Wilmington, North Carolina 28409

910-232-4778

[gdegnan@ec.rr.com](mailto:gdegnan@ec.rr.com)



**Club Theme: *We Grow Love***

## *Appointed Officers*

<b>Chaplain</b> .....	June Knox	910-796-8801
<b>Computer Registrar</b> .....	Eileen Haley	910-368-1577
<b>Historian</b> .....	Cheryl Hunter	910-392-1803
<b>Librarian</b> .....	Betty Warren	910-763-4314
<b>News Director</b> .....	Sue Bilzi	910-799-0200
<b>Newsletter Editor</b> .....	Beth Pottle	910-392-1455
<b>Parliamentarians</b> .....	Carolyn Augustine	910-791-1911
	Jenene Smith	910-799-0839
<b>Photographer</b> .....	Donna Thompson	910-395-5431
	Barbara Howard	910-791-9387
<b>Registrar</b> .....	Mary Ellen Black	910-763-4016
	Vivian Gardner	910-791-9073

## *Departments*

### Conservation

#### **Linda Snider, Chair; Alma Moore, Vice Chair**

Bette Bauereis, Mary Coble, Pam Darden, Emma Dineen, Carole Ellis, Colleen Ginna, Liz Haley, C. C Hensley, Barbara Howard, Johnnie Howard, Nell Hunnicutt, Cheryl Hunter, Connie Lancaster, Anita Lewis, Kristine Lewis, Joyce McGuire, Betty Mink, Elizabeth Moore, Connie Parker, Linda Russ, Amy Sanders, Sandy Smith, Marjie Smoot, Linda Snider, Melissa Talley, Kay Templeton, Lucille Whedbee, Carol Wiggins

### Flower Arranging

#### **Mary Ann Beltracchi, Sandra deHoll, Co-Chairs**

Penny Allison, Carolyn Augustine, Margaret Barclay, Betty Bauereis, Pamela Bencke, Elma Bowden, Mary Ann Bridger, Cathy Bryand, Lorraine Carter, Regina Coscarelli, Joan Cunningham, Pam Darden, Janie Dickey, LeNeve Duncan, Bonnie Faler, Janet Fariior, Deb Gibson, Kelly Godfrey, Millie Griffin, Karen Greene, Lori Harris, Shirley Hardee, Estelle Harrelson, Bobby Harvey, Sharon Hiles, Libby Holladay, Johnnie Howard, Rita Howle, Elizabeth Hunter, Rosalie Hutter, Sonda Jaffe, Carolyn Jefferies, Sue Kraus, Laura Lander, Jeannie Lessing, Patty Lisk, Shirley Luttmmer, Ann Lyon, Linda McCall, Patricia McConahey, Lynn McDowell, Joan McLoughlin, Hillary McNeir, Fran Moles, Leigh Murray, Susan Nettleman, Ida Newton, Anne O'Malley, Frances Parnell, Helene Pasin, Becky Phillips, Dianne Phillips, Carol Price, Carol Remaley, Ann Richardson, Jeannie Richardson, Betty Russart, Irene Shea, Jenene Smith, Miriam Smith, Gloria Sprunt, Lydia Stokes, Faye Stophel, June Sweeney, Ann Townsend, Jan Trask, Mary Kathryn Turner, Peggy Vineyard, Carol Waldkirch, Kay Warren, Marjorie Way, Mary Whitehurst, Bonnie Young, Nancy Zigler

### Garden Therapy

#### **Pat McConahey, Chair; Johnnie C. Howard, Vice Chair**

Debbie Allen, Rose Bisette, Martha Blacher, Ruth-Ann Bolz, Linden Boone, Pam Brown, Nan Caison, Nancy Cameron, Angie Canady, Paula Corbett, Elaine Covington, Kim Dalton, Carlotta Davis, Margaret Diab, Suzanne Edwards, Kay Fare, Janet Fariior, Nancy Fitzgerald, Sue Foss, Susan Freidl, Beryl Glover, Kelly Godfrey, Alida Gresham, Millie Griffin, Eugenia Griswold, Libby Holladay, Suzanne Herr, Johnnie Howard, JoAnn Hoyt, Andrea Humphries, Nell Hunnicutt, Lisa King, Anita Lewis, Ginger Longino, Dianne Lynch, Joan Marshall, Cheryl Maxwell, Mary Moble, Jina



Shea Norwood, Tamara Pasin, Nan Phillips, Sue Reason, Linda Renzaglia, Lola Rivenbark, Betty Russart, Gale Spruill, Melinda Stewart, Fran Summerlin, Shair Sussman, Kaye Templeton

### Horticulture

#### **Karen Root, Aggie Henriksen, Co-Chairs**

Mary Ann Beltracchi, Wanda Canada, Joyce Christopher, Sandy deHoll, Charlotte Dexter, Colleen Ginna, Ann Hutterman, Rosalie Hutter, Barbara James, Barbara Johnson, DeVonna Mathis, Joyce McGuire, Jina Shea Norwood, Betsy Wallace, Paige Williams, Bonnie Young

## *Standing Committees*

### Arbor Day

**Eric Kozen, Chair**

### Airlie Showcase Garden

**Doris Ayers, Chair; Bettye Broadwater, Vice Chair**

Pamela Benke, Martha Blacher, Lin Boone, Diane Busian, Sandra deHoll, Marie Douglas, Cathy Giannini, Cindy Godwin, Eugenia, Eileen Haley, Griswold, Rosalie Hutter, Lil King, Sandra Kittinger, Sue Kraus, Pamela Lane, Jeanie Lessing, Pat McConahey, Lynn McDowell, Joyce McGuire, Sarah O'Brien, Jenny Rippy, Karen Root, Diane Smith, Signa Stalvey, Goldie Stetton, Lydia Stokes, Alice Terry, Gayle Ward, Marjorie Way, Bettie Ann West, Carol Wiggins

### Awards

**Becky Phillips, Chair; Advisor, Marie Ashworth**

### Azalea Garden Tour

**Rebecca Philpott, Chair; Sandra Kittenger, Vice Chair**

Advisors: Karen Smith, Alma Fennel, Susan Nettleman

Azalea Belles: Linda McCall, Karen Smith, Co-Chairs

Belle Committee: Carolyn Augustine, Emily Beddoes, Barb Bittler, Martha Blacher, Caroline Butler, Pam Brown, Diane Busian, Nancy Cameron, Candus Clarke, Rena Curia, Sandy deHoll, Kimberly Exum, Bonnie Faler, Kay Fare, Nancy Fauser, Susan Friedl, Joyce Galloway, Sally Hauge, Cindy Henry, Johnnie Howard, Jane Hyman, Alicia Keith, Harriet Kimbro, Christy Kramer, Pat McConahey, Hillary McNeir, Brenda Moore, Cheryl Nabell, Susan Nettleman, Betty Norris, Catherine Norris, Jina Shea Norwood, Donna Pendergrast, Diane Phillips, Cathy Poulos, Jeannie Richardson, Irene Shea, Diane Smith, Jenene Smith, Marjie Smoot, Kathy Warren, Kathy Williams, Nancy Zigler

Badges and Invitations: Patricia Kauffman, Denise Miller, Co-Chairs

Committee at Large: Ginger Longino, Irene Shea, Amy Tremain

Decoration Coordinator: Marie Ashworth

Event Coordinator: Gayle Ward

Financial Advisor: Anna Toconis

Funds Disbursement: Susan Nettleman, Chair

Garden Descriptions and Plant Labels: Karen Root, Chair; Sarah Anderson, Nancy Fitzgerald, Paula Stetler

Garden Hostesses: Ann Lyon and Marty Melton, Co-Chairs; Frankie Trask  
Garden Search: Sarah Kittenger, Chair; Dianne Lynch, Wanda Canada, Elaine Henson  
Hospitality: Pam Darden and Carolyn Jefferies, Co-Chairs  
Debbie Allen, Pam Brown, Myra Burt, Cathy Bryand, Carol Corbett,  
Joann Davenport, Gloria Degnan, Kay Fare, Millie Griffin, Alida  
Gresham, Susan Hickman, Lannie Kirby, Jamie Lanzi, Shirley Luttmere,  
Diana Overton, Beverly Smith, Signa Stalvey, June Sweeny, Laurie Taylor,  
Alice Terry, Linda Tinga, Frankie Trask, Beth Trice, Carol Waldkirch,  
Sandra Williams  
Insurance: Cheryl Nabell  
Online Sales: Ann Lyon  
Photographers: Donna Thompson, Barbara Howard, Co-Chairs  
Proofreading: Marie Ashworth, Elaine Henson, Betty Hill, Denise Miller,  
Betty Norris  
Publicity, Media and Website: Betty Norris, Laura Lander, Co-Chairs; Dana Cooke,  
Elaine Henson, Nixie Peak, Sydney Penny, Laurie Taylor  
Ribbon Cutting: Gayle Ward, Event Coordinator; Marie Ashworth, Decorations  
Coordinator; Dana Cook, Marie Douglas, Sherri Grimes, Lori Harris, Betty  
Hill, Dianne Lynch, Cheryl Nabell, Linda Tinga  
Ribbon Cutting Nurses and Special Needs: Cheryl Meitrodt, Becky Varner  
Secretary: Kimberly Exum  
Signage and Map: Martha Blacher, Chair; Janice Dickey, Teresa Hill  
Social Functions: Irene Shea, Chair; Hilary McNeir, Advisor; Frankie Trask, Heda  
Waldrep, Janet Warren  
Sponsorship: Gloria Sprunt, Chair; Janet Warren  
Tickets: Betty Hill, Sherrie Grimes, Co-Chairs  
Treasurer: Betty Norris  
Transportation: Martha Blacher, Chair; Janice Dickey, Dianne Phillips

### **Azalea Garden Tour Funds Disbursement**

#### **Susan Nettleman, Chair**

Betty Norris, Garden Tour Treasurer and Standing Member; Betty Hill, Linda McCall,  
Linda Snider (second year of two year term); LeNeve Duncan, Bonnie Faler, Sherri  
Grimes (first year of two year term); Karen Smith (last year of three year term)

### **Battery Island**

#### **Kelly Godfrey, Diane Smith, Co-Chairs**

Eunice Andrews, Mary Andrews, Linden Boone, Nan Caison, Candus Clark, Carol  
Corbett, Elaine Covington, Charlotte Davis, Joan Dolezal, Kristina Edgerton, Suzanne  
Edwards, Julie Fisher, Pat Ford, Eugenia Griswold, Wini Guthrie, Elizabeth Haley,  
Linda Harrelson, Barbara Howard, Harriet Kimbro, Ann Lawhon, Cheryl Maxwell,  
Julia McEachern, Rachel McKnight, Patty Kaufman, Nancy Mihle, Denise Miller,  
Elizabeth Moore, Caroline Neal, Sherry O'Daneill, Jan Oden, Frances Parnell, Cheryl  
Schramm, Mary Smith, Linda Snider, Gale Spruill, Melinda Stewart, Alice Terry, Anne  
Townsend, Betty Anne West

### **Birds and Butterflies**

#### **Ann Grose, Chair**

Marie Ashworth, Vivian Carter, Marjorie Cartier, Joan Dolezal, Suzanne Edwards, Kathryn Evans, Cindy Godwin, Johnnie Howard, Kitty Lee, Joanne Mathis, Cheryl Meitrodt, Betty Mink, Sarah O'Brian, Frances Parnell, Janine Powell, Betty Russart, Cheryl Schramm, Sandy Smith, Jo Taylor, Kay Templeton, Peggy Vineyard, Betsy Wallace

### **Budget**

**Suzanne Jenkins, CFGC Treasurer and Chair; Ann Lyon, CFGC Assistant Treasurer**

Gloria Degnan, CFGC President; Marjorie Way, CFGC 1st Vice President; Irene Shea, CFGC 2nd Vice President

### **Civic Improvements**

**Cathy Poulos, Chair; Sarah Anderson, Vice Chair**

Plant an Azalea Week: Sydney Penny and Gayle Ward

Beauty Spot Program: LeNeve Duncan, Ginny Rippy

Endowment: Margaret Barclay, Eileen Haley, Teresa Hill, Sandra Kittinger, Susan

Nettleman, Bette Parrett, Karen Smith, Anna Toconis, Marjorie Way

Committee: Sarah Anderson, Marie Ashworth, Margaret Barclay, Charlotte Davis, Gloria Degnan, LeNeve Duncan, Nancy Fitzgerald, Cathy Giannini, Eileen Haley, CC Hensley, Teresa Hill, Cheryl Hunter, Sandra Kittinger, Eric Kozen, Pamela Lane, Diane Lynch, Caroline Neal, Susan Nettleman, Bette Parrett, Nixie Nunallee Peak, Sydney Penny, Cathy Puolos, Janine Powell, Jenny Rippy, Debbie Shehan, Karen Smith, Donna Thompson, Gayle Ward, Marjorie Way

### **Gardening for Wildlife**

**Kathy Williams, Joyce Galloway, Co-Chairs**

Marie Douglas, Ann Grose, Patty Kaufman, Pamela Lane, Kristine Lewis, Sherry O'Daniell, Frances Parnell, Mary Smith, Paula Stetler, Kathy Warren, Patsy West

### **Hospitality**

**Alma Fennell, Chair**

Mary Alice Aluise, Gaye Anderson, June Anderson, Mary Andrews, Addie Arato, Carolyn Augustine, Grace Avery, Margaret Barclay, Martha Blacher, Mary Ellen Black, Ruth-Ann Bolz, Tracy Brown, Barbara Buchanan, Barbara Bush, June Byrnes, Marjorie Cartier, Beth Cherry, Candus Clarke, Beth Chadwick, Mary Coble, Jackie Cooke, Suzanne Craft, Joan Cunningham, Joanne Davenport, Katie Dunaway, LeNeve Duncan, Kathryn Evans, Nancy Fauser, Ginger Fennell, Dana Fisher, Julie Fisher, Susan Friedl, Laura Gooding, Jane Harshbarger, Sally Hauge, Cynthia Henry, Susan Hickman, Rita Howle, Katherine Huffman, Rosalie Hutter Alicia Keith, Dianne Kelly, Pam Kingston, Terri Lensch, Linda Russ, Shirley Luttmner, Shannon Maus, Cheryl Maxwell, Carolyn McEachern, Elisabeth Mead, Nancy Mees, Marty Melton, Nancy Mihle, Brenda Moore, MaeOmie Mosely, Caroline Neal, Bette Parrot, Tamara Pasin, Marilyn Patz, Carol Remaley, Lib Robinson, Betty Rose, Lou Ann Sidbury, Jenene Smith, Ann Squire, Anna Toconis, Frankie Trask, Sherry Weaver, Mini Whitford, Lynda Whitted, Porter Young

### **Judges: Flower Arranging & Horticulture**

**Jenene Smith, Chair**

Master Judges: Regina Coscarelli, Jenene Smith, June Sweeney

## **Media & Communication**

### **Sue Bilzi, Chair**

Committee: Penny Allison, Emily Beddoes, Barb Bittler, Joanne Davenport, Gloria Degnan, LeNeve Duncan, Cindy Godwin, Elaine Henson, Laura Lander, Betty Norris, Cathy Poulos, Marjorie Way

## **Membership**

### **Dianne Lynch, Chair; Rose Bissette, Vice Chair**

Sherri Grimes, Barbara James, MaeOmie Mosely, Leigh Murray, Mary Nix, Pauline Purdum, Jane Stenzel, Mary Katherine Turner

## **Nominating Committee**

### **Janet Warren, CFGC 3rd Vice President, Chair**

Members at Large: Addie Arato, Emily Beddoes, Martha Blacher, Caroline Jeffries, Carol Price, Karen Root, Diane Smith, June Sweeney

## **Oversight**

### **Anna Toconis, Chair**

Barbara Bush, Dana Cook, Charlotte Davis, Estell Lee Harrelson, Betty Hill, Cindy Godwin, June Knox, Cheryl Maxwell, Betsy Wallace

## **Photography**

### **Barbara Howard, Donna Thompson, Co-Chairs**

Betty Gail Buggeln, Dana Cook, Charlotte Davis, Kara Johnson, Lannie Kirby, Beth Trice

## **Program**

### **Irene Shea, CFGC 2nd Vice President, Chair**

## **Promotions**

### **Beth Woodruff, Chair, Elaine Henson, Vice Chair**

Doris Ayers, Joyce Bradley, Kate Dunaway, Bonnie Faler, Pat Fitzgerald, Patricia Ford, Dorothy Gaither, Kelly Godfrey, Estelle Harrelson, Susan Hickman, Johnnie Howard, Gwen Johnson, Lannie Kirby, Carol McGowan, Fran Moles, Rose Ann Moore, Wanda Musselwhite, Betty Norris, Marcella Orski, Diana Overton, Linda Renzaglia, Ann Richardson, Irene Shea, Lou Ann Sidbury, Evelyn Smith, Fran Summerlin, Kaye Templeton, Anna Taconis, Jan Trask, Sandra Williams, Beth Woodruff, Nancy Zigler

## **Registration**

### **Signa Stalvey, Co-Chair**

Sylvia Brown, Vivian Carter, Angelina Cline, Anne O'Malley, Linda Renzaglia, Lola Rivenbark, Debbie Sheehan, Mary Kathryn Turner

## **Special Events**

### **Mary Ann Bridger, Chair; Martha Blacher, Vice Chair**

Mary Ann Bridger, Candus Clarke, Bonnie Faler, Shirena O'Donnell, Cathy Gianinni, Shirley Hardee, Caroline Higgins, Sonda Jaffe, Jeanie Lessing, Charlotte Norris, Mary Nix, Carol Price, Gayle Ward

## **Transportation**

### **Dorothy Gaither, Chair**

Karen Allison, Emma Dineen, Nancy Fitzgerald, C. C. Hensley, Alma Moore, Mariam Smith, Melinda Stewart

**Yearbook**

**Marjorie Way, 1st Vice President, Chair**

Marie Ashworth, Carolyn Augustine, Dorothy Gaither, Colleen Ginna, Elaine Henson, Suzanne Jenkins, Sandra Kittinger, Ann Lyon, Alma Moore, Rebecca Philpott, Jenene Smith, Becky Phillips, Gayle Ward

**Youth Garden Clubs**

**Frankie Trask, Chair**

Little Sprouts: Barb Bittler

Friends of the Earth: Elaine Covington, Kay Fare, Lisa Galphin, Karen Greene, Suzanne Herr, Sandra de Holl, Kara Johnson, Lil King, Jamie Lanzi, Joan Marshall, Wanda Musselwhite, Helen Pasin, Jo Taylor

*Special Committees*

**Office Space**

**Cindy Godwin, Chair**

Elaine Henson, Anna Toconis

**Long Range Planning**

**Susan Nettleman, Chair**

Carolyn Augustine, Dianne Lynch, Hillary McNair, Marjorie Way

*We Grow Love*



Honorary Life Members

## *Endowment*

The **Cape Fear Garden Club Beautification Endowment Fund** was established in 2012 as a source of perpetual and permanent funding to enable the CFGC to make a significant impact on the beautification of public places in the City of Wilmington and New Hanover County. The Endowment will support the Civic Improvement efforts by identifying and planning beautification projects, targeting public areas, helping fund the maintenance of approved projects, and providing a means by which those interested in the projects may donate to the beautification of our community.

We have moved forward slowing laying the groundwork for this significant undertaking. Our Endowment Fund's first year yield is \$532 that may be used in an upcoming project. To enable us to move forward on projects such as gateway enhancement, median and public site beautification, and a pink garden at NHRMC, we are looking to further fund this Endowment. We invite you to join us for dinner, dancing, live auction, and more.

### **Moonlight in the Garden Gala**

6:30 P.M.-10:30 P.M.

November 2nd, 2013

Under the tent at the lovely New Hanover County Arboretum

Dinner, Dancing, Live Auction

\$125 per person / Black Tie optional

*Fund Raiser for the CFGC Beautification Endowment Fund*



# *Programs 2013-2014*

## **General Meetings**

Location: Cape Fear Country Club  
Mini Flower Arranging Workshops: 9:10 a.m.  
Coffee & Horticulture Judging: 9:30 a.m.  
Program: 10:00 a.m.

### **September 24, 2013**

Mini Flower Arranging Workshop, 9:10 a.m., Susan Nettleman  
Devotional: Lydia Stokes, Emeritus

Program: **Creating Indoor and Outdoor Arrangements**

Presenter: Dana Cooke, President of the Wilmington Central Rotary and owner of Julia's Florist. Dana will demonstrate the use of succulents and driftwood in floral design to make arrangements for both inside and outside.

Refreshment Table Arrangement: Mary Whitehurst

Horticulture Theme: *Late Summer Flowers Vegetables and Herbs*

Day Clerks: Aggie Henriksen, Jina Shea Norwood ~ Judge: Jenene Smith

**Membership Dues are to be paid at this meeting. Active members \$40, Associate Members \$50, Emeritus - no dues**

### **October 22, 2013**

Devotional: Melissa Talley

Program: **Presentation of the 2012-2013 CFGC Grant Awards** - Each recipient will receive their award and have a moment to speak to our membership.

Presenter: Gayle Ward, Grant Disbursement Chair

Refreshment Table Arrangement: Betty Bauereis

Horticulture Theme: *Roses and Chrysanthemums*

Day Clerks: Marry Ann Baltracchi, Joyce Maguire ~ Judge: June Sweeny

### **November 19, 2013**

Mini Flower Arranging Workshop, 9:10 a.m., Anne O'Malley

Devotional: Rosalie Hutter

Program: **Flower Arranging Throughout the Holiday Season and Beyond**

Presenter: Jean Rosenberg, owner and designer of Fiori Fine Flowers in Wilmington.

Refreshment Table Arrangement: Pat McConahey

Horticulture Theme: *Camellias, Bulbs for Spring & Flowering Branches*

Day Clerks: Bonnie Young, Patsy West ~ Judge: Jenene Smith

**Unpaid Annual Dues will result in CFGC membership cancellation on December 15, 2013**

**Horticulture Rating Sheet (form enclosed) is due to Pres. Gloria Degan by December 1, 2013.**

**Awards: Books of Evidence are due by December 1, 2013**

**December 17, 2013**



## **Christmas Tea**

At the home of Shirley Hardee  
409 Highgreen Drive, Wilmington, North Carolina 28411  
2:00 - 4:00 p.m.  
Holiday arrangements by the Flower Arranging Committee

### **January 28, 2014**

Mini Flower Arranging Workshop, 9:10 a.m., Pam Bencke and Carol Price  
Devotional: Betty Warren, Emeritus

Program: **Distinguishing Your Garden From the Rest**

Presenter: Carolyn Thomas, professional landscape artist and owner of Gardens by Design, will give a presentation on how to distinguish your garden using color, texture, entrances, and planters. Please feel free to bring pictures of your challenges for a Q&A after the presentation.

Power Point/Hands on/Q&A

Refreshment Table Arrangement: Hillary McNair

Horticulture Theme: *Camellias and Early Bulbs*

Day Clerks: Charlotte Dexter, Ann Hutteman ~ Judge: June Sweeny

### **February 25, 2014**

Devotional: Jo Chadwick, Emeritus

Program: **Amazing Birds of the Carolinas**

Presenter: Dr. James Parnell, ornithologist, professor emeritus at UNCW, and co-author of *Birds of the Carolinas*. Dr. Parnell will present on his photography seen in books and magazines.

Power Point/Lecture

Refreshment Table Arrangement: Becky Phillips

Horticulture Theme: *Camellias, Spring Bulbs & Flowering Branches*

Day Clerks: Bettye Broadwater, Linda Pyle ~ Judge: Jenene Smith

### **March 25, 2014**

Devotional: Jackie Coke

Program: **What is Happening Here and Around the World in Our Gardens**

Presenter: Dr. C. Bruce Williams, certified professional horticulturalist and Gold Volunteer President's Award winner. Dr. Williams will present on newly-discovered plants and insects and their impact on our area.

Power Point/Lecture/Q&A

Refreshment Table Arrangement: Penny Allison

Horticulture Theme: *Tulips, Daffodils & Flowering Shrubs*

Day Clerks: Devonna Mathis, Betsy Wallace ~ Judge: Jenene Smith

### **TBA 2014**

**Azalea Garden Tour Mary Lou McEachern Belle Tea**

2:00 - 4:00 p.m.

### **April 11 - 13, 2014**

**Cape Fear Garden Club Azalea Garden Tour©**

### **April 29, 2014**

Mini Flower Arranging Workshop, 9:10 a.m., Betty Russart

Devotional: Jane Harshbarger

Program: **CFGC Azalea Garden Tour 2014**  
Presenter: Rebecca Philpott, Tour Chair, CFGC Photography Committee.  
Power Point presentation  
Refreshment Table Arrangement: Bonnie Faler  
Horticulture Theme: *Azaleas and Spring Bulbs*  
Day Clerks: Wanda Canada, Pam Kingston ~ Judge: Regina Coscarelli

**TBA, 2014**

**Club Picnic at Airlie Gardens**  
Noon

**May 18, 2014**  
**Battery Island/Birds of the Lower Cape Fear Cruise**  
10:00 - 2:00 p.m.

**May 22, 2014**  
**May Luncheon and Installation of 2014-2015 Club Officers**  
Cape Fear Country Club  
11:30 Social - Noon Lunch  
Devotional: June Knox, 1994-95 Past President  
Table Arrangements: CFGC Flower Arranging Committee

## *Scenes from the CFGC Garden Tour 2013*



Belle in garden



Lewis Family with Cadets

## *Life Memberships*

The Life Memberships were established to provide educational scholarships for individuals who are interested in obtaining degrees in horticulture, botany,

landscape design, and related fields. This one-time contribution to the Scholarship Fund continues to support higher education at the national, state, and regional levels. Applications for these scholarships are located at the respective websites.

## National Life Members

Elma Porter Bowden 1993  
 Helen Pasin 2008  
 Jenene Smith 1993

## State Life Members

MarieAshworth	2012	Ida Newton	2012
Dot Bishop	2012	Rebecca Philpott	2012
Elma Porter Bowden	1991	Beth Pottle	2012
Joyce Bradley	2012	Jenene Smith	1993
Dot Bryant	2002	Gloria Sprunt	2012
Betty Burney	1996	Melinda Stewart	2012
Jo Chadwick	1999	Janet Warren	2012
Alma Fennell	1992	Virginia West	2002
Elaine Henson	2010	Lilmar Taylor Williams	2012

## SAR Life

Penelope Allison	2013	Linda McCall	2013
Marie Ashworth	2006	Gladys McIver	2010
Carolyn Augustine	2006	Alma Moore	2012
Emily Beddoes	2013	MaeOmie Mosely	2011
Sue Bilzi	2006	Susan Nettleman	2006
Elma Porter Bowden	1999	Becky Phillips	2011
Sylvia Brown	2011	Pat Plaskett	2006
Regina Coscarelli	2010	Jenene Smith	1999
Gloria Degnan	2010	Gloria Sprunt	2011
Leslie Hales	2011	Melinda Stewart	2011
Shirley Hardee	2001	Lydia Stokes	2010
Estelle Lee Harrelson	2012	Faye Stophel	2007
Elaine Henson	2010	Lilmar Taylor-Williams	2012
Teresa Hill	2010	Frankie Trask	2011
Suzanne Jenkins	2013	Becky Varner	2010
Sandra Kittinger	2011	Gayle Ward	2006
Angela Kline	2013	Betty Warren	2010
Ann Lawhon	2013	Janet Warren	2010
Anita Lewis	2006	Marjorie Way	2012
Dianne Lynch	2012		

## *Continuing Projects*

### Continuing Projects

The **Airlie Showcase Garden Committee** will maintain the oriental garden located within the New Hanover County Airlie Gardens property. The garden must be trimmed and weeded; the fountain must be cleaned and kept flowing. The Japanese maples and cherry tree must be pruned and shaped.

**Arbor Day Committee** continues to seek locations for the Annual Arbor Day tree planting. A suitable tree is planted in a location that has some sort of irrigation or plans for irrigation to assure its ability to survive. A small sign will be placed at the location signifying the Garden Club and year of planting.

The **Azalea Garden Tour**© will return to Greenfield Lake Amphitheatre for the 2014 Ribbon Cutting with excitement from both old and new members to the tour as well as local citizens and the city of Wilmington. Then called the Wilmington Azalea Festival, the tour had its beginning at this very place.

Cape Fear Garden Club has been instrumental in the beginning of the Fragrance Garden by contributing 300 plants, a grant to the city for landscaping at Greenfield Lake and securing Encore Azaleas® for the Rotary Wheel.

Thank you to all who have so enthusiastically accepted the call to this committee.

The 40+ members of the **Battery Island Committee** assist Audubon NC in protecting Battery and other smaller islands near the mouth of the Cape Fear River, that serve as nesting sites for thousands of colonial water birds each spring. Twice a year, members visit Battery for a clean-up of debris and in the fall they do a planting of Yaupon holly where the White ibis prefer to nest. In the Spring, the Committee sponsors a narrated cruise to the islands in order for the public to view the nesting birds. Proceeds from this cruise, combined with an established \$6000 grant to Audubon, assist in its maintenance.

In October, **Birds and Butterflies Committee** participated in the dedication of the Welcome Garden at the Arboretum. This committee helped install the Welcome Garden and raised money for the installation. In November, the committee dedicated our 4th Bluebird Trail at Davis Healthcare Center. The trail consists of 6 bluebird houses on posts, accompanied by waterproof bluebird art. In May, 2013, the committee visited the Butterfly House at Airlie Gardens and heard a very comprehensive talk about butterflies by Matt Collogan. The committee also gave money for an Eagle Scout project to have the committee's name placed on a brick in a memorial garden at St. Matthews Lutheran Church.

**Conservation Committee** participated in the Governor's Litter Sweep in the Fall and Spring, sponsored the "Save with Wave" Bus Ride to historic downtown Wilmington for the third year, and continued our long-standing encouragement to club members and the public to use tote bags that are reusable when shopping. Also, as one of the committees which sponsored the State Butterfly endeavor, we made a donation to the video being developed for education about the butterfly.

Additional projects supported through donations included an Eagle Scout Project at St. Matthews Lutheran Church, a donation of plants for the Ability Garden at New Hanover High School, purchase of a hose and nozzle for Blair Elementary School for presentation at Arbor Day, and financial support for the reestablishment of a vegetable garden at an orphanage, Aldea de Sagrada Familia, in Arequipa, Peru.

The **Flower Arranging Committee** completed the following projects: Members Christmas Tea, Christmas V.A. Clinic, 38 arrangements for the Yahweh Center, New Member Orientation, New V.A. Clinic Grand Opening, GCNC State Convention and Installation Luncheon.

The **Garden Therapy Committee** meets six times a year to enrich the lives of the senior citizens in Elderhaus, a local senior day care center, that provides companionship and guidance through simple crafts and planting activities. This local band of women provides the smiles, hugs and open hearts that makes each project a delight for the elderly in attendance. The Garden Therapy Committee also keep the courtyard planted and weeded for their enjoyment.

## *We Grow Love*



A flock of ibis



Nesting tern



Mayor Saffo and Sydney Penny at the Plant an Azalea Week Press Conference



Christmas Tea arrangement

*In*

# Memory of...

These books have been donated to the New Hanover County Library in memory of the following members by the Cape Fear Garden Club.

## **Angeline Batuyois Saffo**

*Making the Most of Shade: How to Plan, Plant, and Grow a Fabulous Garden that Lightens up the Shade*  
Author: Larry Hodgson

## **Valeria Hale Fisher**

*Handmade Garden Projects*  
Author: Lorene Edwards Forkner

## **"Collect"**



*Our Heavenly Father, Who dost feed the birds and clothe the flowers, and Who knoweth and careth for every need of us, Thy children, so enlighten our minds to use wisely all the gifts of Thy Mighty Hand that we, being imbued with Thy Holy Spirit, may so work Thy will that those who come after may mark their path by our footsteps. For all the beauty of the earth, Father in heaven, we thank Thee.*

*For our families, our friends, our free and beautiful country, Father in heaven, we thank Thee.*

*We beseech Thee of Thy great goodness and tender mercy to forgive our sins and grant that we work together in fellowship and we may draw closer to Thee, Almighty God, in whose name we pray. Amen.*

Marie Rehder Gerdes  
(Mrs. J. Henry Gerdes, CFGC 1943-1980)

Written for CFGC in June 1954, Adopted by The Garden Club of North Carolina, Inc., August 4, 1954

## *Honoring Jenene Curtis Smith*



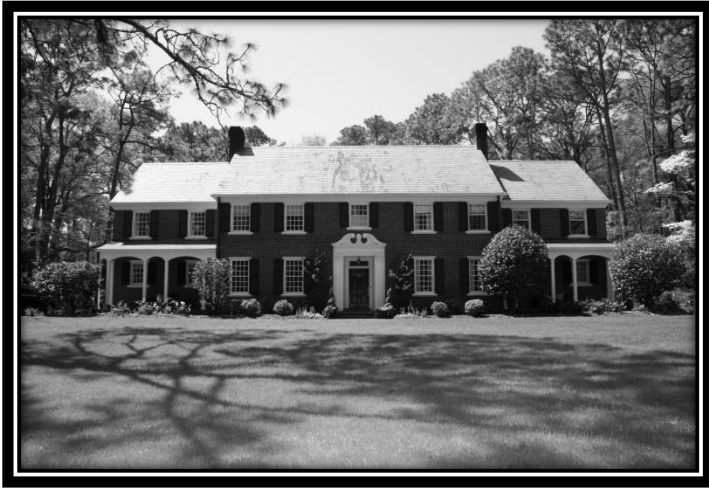
Jenene started life in Virginia, grew up in West Virginia but became a Tar Heel when she attended UNC-Chapel Hill. There, she met the love of her life, Clayton Bernard (Bennie) Smith. When Bennie finished dental school and was commissioned, she became a Navy wife. Their tour of duty in Virginia was blessed when the first boy was born. They added two more boys, and these three handsome young men and their lovely wives have made Jenene the proud grandmother of eight grandchildren.

Jenene's love of people and love of flowers is only surpassed by her love of God. She sings in her church choir as well as teaching Sunday school. In Cape Fear Garden Club, she has done it all—she has served as Azalea Garden Tour Chair, President, Chaplain, parliamentarian and chaired many, many committees.

In GCNC, she has held almost every major office and chaired numerous committees. She received the GCNC'S highest award, The Maslin Award, for outstanding service. She is also a National Accredited Master Flower Show Judge and is now the 2013-2015 President of the Garden Club of North Carolina, Inc.

She has been active in the national and regional garden club organizations, notably raising money for the SAR scholarship program by chairing the South Atlantic Region Life Membership committee. She is a Life Member in National Garden Clubs, Inc.; the South Atlantic Region; and the Garden Club of North Carolina, Inc.

# *2013 Azalea Garden Tour*



**April 12 - 14**

## ***Theme: Our Diamond Jubilee, Celebrating 60 Years of Beautiful Gardens***

Ribbon Cutting: Dr. Lance and Meredith Lewis, 708 Forrest Hills Drive

Rex and Sylvia Crippen, 722 Forrest Hills Drive

Mike and Debbie Caulder, 2214 Plaza Drive

Chris Gore and Matthew Tenhuisen, 512 Grace Street

The City Club at de Rosset – Jonathan and Jennifer Weiss, 23 South 2nd Street

David Eckles and Phyllis Goodson, 312 South 6th Street

Kenny and Gloria Sprunt, 2111 South Churchill Drive

George and Agnes Jones, 813 Robert E Lee Drive

Julian and Peggy Raynor, 321 Gatefield Drive

John and Jan Best, 6303 Wolfhead Court

General Dave and Holly Grange, 8316 Bald Eagle Lane

Dr. Robert and Judith Webb, 8232 Bald Eagle Lane

Airlie Gardens – Janine Powell, 300 Airlie Road



# *2013 Azalea Garden Tour*

## *Disbursement Committee Awards*

The following grants were funded from the net proceeds of the Cape Fear Garden Club's 59th Annual Azalea Garden Tour, April 12-14, 2013.

*\$ 61,300.00*

### **Standing Grants**

North Carolina Audubon Society "Battery Island" - \$6,000  
UNCW & CFCC Scholarship Endowments - \$3,300  
CFGC Projects - \$2,500

### **2012 Recipients**

Airlie Gardens - \$ 600.00  
Battery Island - \$ 6,000.00  
Bellamy Mansion Museum - \$ 5,000.00  
Cameron Art Museum - \$ 3,331.95  
Cape Fear Center for Inquiry - \$ 976.46  
Cape Fear Community College Foundation - \$ 5,500.00  
Scholarship Endowment - \$ 1,650.00  
Cape Fear Group Homes - \$ 3,750.00  
Dreams - \$ 456.00  
Friends of Fort Fisher - \$ 1,512.00  
Friends of the Battleship NC - \$ 3,499.00  
Friends School of Wilmington - \$ 525.00  
Holly Tree Elementary School - \$ 6,790.00  
New Hanover County Senior Resource Center - \$ 265.39  
N.C. Coastal Federation, Inc. - \$ 488.25  
Rotary Clubs of Wilmington - \$ 12,000.00  
St. Jude's Metropolitan Community Church - \$ 805.95  
UNCW Scholarship Endowment - \$ 1,650.00  
Wilmington Tree Commission - \$ 6,500.00

## *Past President's Report 2012-2013*



As the year of the butterfly comes to a close I reflect on what an accomplishment the Birds & Butterflies and the NC State Butterfly Symbol Committee have completed within two years. As I wrote in the 2011-12 Yearbook, the Cape Fear Garden Club, Inc. always has another "First..." around the corner. Passing the Eastern Tiger Swallowtail butterfly as the North Carolina State Butterfly certainly proved that. I am so proud to be part of this project and even more proud of the DVD the committee produced for the 4th grade children of North Carolina. Our garden club has proven itself as an exceptional group of men and women for the last eighty eight years. Our current and past members should be proud of the role they have played within this club.

We have produced three GCNC Presidents, numerous regional, state and district officers. We have been an active part of many New Hanover County parks, civic landscaping projects and continue to create lovely spaces for our community, our regional wildlife and had fun along the way. We occasionally treat ourselves to social functions just for ourselves, such as the Christmas Tea held this year at Ginger Fennell's home. These occasions allow each of us to have a moment to slow down and visit among ourselves.

Our General Meetings gather us together to say hello and then turn to the business of the month for each committee and department. Each of these groups works hard and has the opportunity to share with us their projects within this limited time period. It is important for all members to read the "The Clippings", listen to the monthly reports and ask questions of the committee members, the Executive Board and President to understand the vast array of projects our club is undertaking. As President, you understand the many contributions of our members such as, Beth

Pottle who produces seven "Clippings" a year. This year's Recording Secretary, Irene Shea, provided the club with fourteen approved minutes and Rebecca Philpott, our Corresponding Secretary, sent out thirty plus notes to our members and friends. Carolyn Augustine, is our parliamentarian, as well as, the GCNC's Parliamentarian. Jenene Smith, new GCNC President, is also the only certified flower judge in New Hanover County and judges our horticultural displays, as well as, the Harbor Island Garden Club. Marie Ashworth in addition to chairing the Flower Arranging Committee also provided all the floral arrangements and Christmas tree decorations for the Veteran Clinic.

There are so many more club members I could name that give to our club but give more within the community. We are an exceptional group of women and men.

Our Honorary Members are men who have provided us and the community, our environment and the university system with knowledge and services beyond most clubs expectations. We proudly added a new name this year Matt Collogan. It was truly a thrill to have all five Honorary Members at the May Luncheon this year ... another first in a long while; I hope it will not be the last.

Our numerous departments and committees have provided new bluebird trails, conservation projects, landscaping projects at the entrances to the city, acknowledged the work of others through the Beauty Spot Program, cleaned bird sanctuaries, planted for future breeding areas, awarded grants, provided love and therapy to the ones in need, provided flower arrangements for other non-profits and successfully threw the best garden party and tour in New Hanover County. Hospitality provided us refreshments at our meetings, our registrar and committee greeted us with a smile, our photographers documented our every function and our true gardeners maintained a public garden at Airlie for all to enjoy. Everyone in the club creates the whole ... and the whole is respected for its achievements. There are only a few times in our lifetime that we can represent the whole, I sincerely appreciate the opportunity to do that for the Cape Fear Garden Club in 2012-2013. I wish the garden club many more successes and many more firsts. May the club continue to set standards that other garden club's in the state reach for. May we provide insight and encouragement to the smaller clubs to take on bigger and better projects. May we learn from other clubs and become partners with them in projects that benefit our communities.

To all the award winners this year, congratulations! Being a two time Club Historian, I congratulate Penny Allison on her first place GCNC win for the 2011-12 Club History. I congratulate and respect the work of Barb Bittler and her Little Sprouts PreK Youth Garden Club for their National Award. Public acknowledgement for hard work should be graciously awarded when earned. I understand the pride in winning the State, SAR and National Award for the 2011-12 CFGC Yearbook and I hope that each member of the garden club will review the Awards page in the new yearbook and congratulate the winners. A great deal of personal time is placed in these achievements. As President and now Past President I am personally proud of each you and your achievements and hope you receive many more in the near future.

Always,

Janet L. Warren, CFGC 2012-13 President

## *Charter Members 1925*

	Mrs. N. M. Martin*, President	
	Mrs. W. A. Graham*, Recording Secretary	
Mrs. John Bolles*	Mrs. A. M. Hall*	Mrs. Hugh MacRae*
Mrs. Platt W. Davis*	Mrs. R. H. Hubbard*	Miss Jeanie Strange*
Mrs. W. E. Elliott*	Mrs. William Latimer*	Mrs. Martin Willard*
	Miss Sarah Lippitt*	

## *Past Presidents*

Mrs. N.M. Martin*	1925-1927	Mrs. Bruce Bryant	1977-1979
<i>(Organizing President)</i>		Mrs. J. J. Pence, Jr.	1979-1981
Mrs. J. H. Hamilton*	1927-1929	Mrs. L. S. Wilkins	1981-1983
Mrs. J. B. Cramner*	1929-1931	Mrs. A.D. Christopher	1983-1985
Mrs. James Sprunt Hall*	1931-1932	Mrs. James C. Baker	1985-1987
Mrs. William Latimer*	1932-1934	Mrs. Richard F. Flynn*	1987-1988
Mrs. R.H. Hubbard*	1934-1936	Mrs. Elma Porter Bowden	1988-1990
Mrs. C. D. Maffitt*	1936-1938	Mrs. Alma Fennell Ivey	1990-1991
Ms. Allie Morris Fechtig*	1938-1941	Mrs. William Pope	1991-1992
Mrs. A. H. Elliot*	1941-1944	Mrs. Jack Newton	1992-1993
Mrs. J.B. Crammer*	1944-1945	Mrs. Jenene Smith	1993-1994
Mrs. J. Henry Gerdes*	1945-1947	Mrs. Joseph C. Knox, Jr.	1994-1995
Mrs. Daisy Page Hutaff*	1947-1949	Mrs. Grace Avery	1995-1996
Ms. Allie Morris Fechtig*	1949-1951	Mrs. Bill Huffine	1996-1997
Mrs. P. R.Smith*	1951-1952	Mrs. Caroline Augustine	1997-1998
Mrs. U. Lee Spence, Jr.	1952-1953	Mrs. Lilmar Taylor-Williams	1998-1999
Mrs. P.R. Smith*	1953-1954	Mrs. Leigh Hobbs Murray	1999-2000
Mrs. Hugh Morton	Jan-May 1954	Mrs. Shirley Hardee	2000-2001
Mrs. Andrew Harris, Jr.*	1954-1956	Mrs. MaeOmie Mosely	2001-2002
Mrs. Roger C. McCarl*	1956-1958	Mrs. Dianne Lynch	2002-2003
Mrs. James Lamberson*	1958-1959	Mrs. Harriett Beauchamp	2003-2004
Mrs. E.M. McEachern*	1959-1961	Mrs. Gayle Ward	2004-2005
Mrs. R.C Andrews	1961-1963	Mrs. Sue Bilzi	2005-2006
Mrs. A. W. Blount*	1963-1965	Ms. Marie Ashworth	2006-2007
Mrs. Charles J. Blake*	1965-1967	Mrs. Susan Nettleman	2007-2008
Mrs. Harley E. Vance*	1967-1969	Mrs. Teresa Hill	2008-2009
Mrs. Allan D. Howland*	1969-1971	Mrs. Elaine Henson	2009-2010
Mrs. W. K. Stewart, Jr.*	1971-1973	Mrs. Sandra Kittinger	2010-2011
Mrs. Conrad Schwartz*	1973-1975	Mrs. Becky Phillips	2011-2012
Mrs. O. Raymond Hunt	1975-1977	Ms. Janet Warren	2012-2013

## *State Presidents*

Mrs J. B. Cramner*	1931-1933	Mrs. J. Buren Sidbury*	1939-1941
Mrs. Jenene Smith	2013-2015		

\*deceased

# *2013-2014 Awards*

## **National Awards**

**Conservation** – Appreciation Certificate

**Planting for Public and Special Places** – Participation Citation

**National Youth Garden Award**

## **State Awards**

**Award #55 – Best One Year Club History** – Penny Allison (\$25.00)

**Award #195 – Elma K. Porter Bowden Yearbook Award (Club Over 71 Members)** – Second Place, Gloria Degnan, 2012-2013 CFGC Yearbook

### **Youth Garden Club Awards, Won by Little Sprouts:**

Pine Valley Methodist Church, Pre-K.

Leader: Barb Bittler

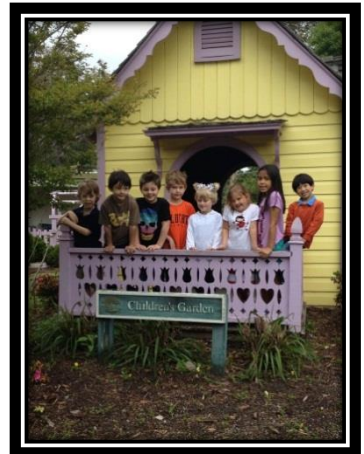
**#7A - Cardinal Drawing K-3** - Annabel Arnett

**#8A- Bird Essay K-3** – Emma DelSavio

**#11A – Arbor Day K-3** –

**#12 Butterfly**

**Youth Gardener Special Achievement Certificate**



**We Grow Love** as our Little Sprouts compete for State and National Awards

# **BY-LAWS**

Amended 2012

## **ARTICLE I - Name**

The name of the Club shall be The Cape Fear Garden Club, Inc.

## **ARTICLE II – Objectives**

The objectives shall be:

1. To provide a non-profit, philanthropic, and educational association for the members.
2. To stimulate knowledge and the love of gardening.
3. To study, in all its aspects, the art of gardening, particularly horticulture, and to cooperate with other agencies furthering such interest.
4. To encourage environmental improvement through civic development, beautification, restoration, and to aid in the protection and conservation of our native trees, plants, and birds.

## **ARTICLE III – Membership**

### **SECTION 1**

Any person maintaining a primary residence in New Hanover County, with the exception of any National Garden Club Inc. accredited judge, who is interested in the objectives for which The Cape Fear Garden Club, Inc. is formed and is willing to participate in its activities may qualify for membership.

### **SECTION 2**

The active membership in The Cape Fear Garden Club, Inc. shall be limited to a maximum of 300. The associate membership shall be limited to a maximum of 75.

### **SECTION 3**

The membership in The Cape Fear Garden Club Inc. shall be Active, Associate, Emeritus, and Honorary. An Active Member is required to attend three (3) general meetings and participate in at least one (1) activity during the year. Every member is expected to participate in the Azalea Garden Tour on some level and is required to purchase two (2) Azalea Garden Tour tickets. Any member who has not indicated her/his preference of committee or department will be assigned to one. Active members in good standing who change their residence from New Hanover County will be allowed to continue her/his membership only as long as she/he maintains the requirements of Active membership.

**A.** An Associate Member shall evolve from the present membership provided she/he has been an Active Member for at least five (5) years, and has applied in writing to the President for a change in membership status. An Associate Member may attend any Garden Club meeting and have all privileges except voting and presenting a name for membership. Associate members in good standing who change their residence from New Hanover County will be allowed to continue her/his membership only as long as she/he maintains the requirements of Associate membership. They will be required to purchase two (2) Azalea Garden Tour tickets.

**B.** An Emeritus Member is one who has been a member 40 years or more or has reached the age of 80. She need not pay dues and has the same privileges as an Active Member.

**C.** An Honorary Member shall be one who has been honored for outstanding service to The Cape Fear Garden Club, Inc. Names shall be presented through the Membership Chairman and be approved by the Executive Committee and the General Membership.

#### **SECTION 4**

##### Proposal for Membership

Any Active Member who has held membership for at least one year may sponsor, in writing, one person a year for membership. A proposal, signed by one sponsor and accompanied by a nonrefundable application fee, will be presented to the Membership Committee. January 1 shall be the deadline for accepting applications. The chairman shall present the name of the applicant at the January meeting, after approval by the Executive Committee. The Membership shall vote on the application at the February meeting. Orientation Meeting shall be mandatory. A make-up orientation shall be held at the discretion of the Membership Chairman. New members shall be presented at the March meeting.

#### **SECTION 5**

Members who have resigned and desire to be reinstated shall be presented and elected by the Garden Club in the same manner as a new member.

#### **SECTION 6**

Associate Members desiring to be transferred to the active list will have precedence over new applicants for membership. All resignations and requests for change in membership status must be made in writing to the Membership Chair by December 30. An associate member may be added to the active member list at anytime during the year provided there is a vacancy.

#### **SECTION 7**

##### Transfers from federated garden clubs

Members in good standing in other national garden club, inc. clubs (with the exception of federated garden clubs in New Hanover County) desiring to transfer membership to Cape Fear Garden Club, Inc. must present a letter of recommendation from the club where active membership is held. Approval shall be by voice vote and current dues must be paid. A fee of \$10.00 shall accompany the transfer application. This transfer may occur at any time during the club year. Application forms shall be provided by the Membership Chairman.

#### **SECTION 8**

No person holding membership in another federated garden club in New Hanover County may be a member of The Cape Fear Garden Club, Inc.

### **ARTICLE IV – *Officers***

#### **SECTION 1**

The Officers of The Cape Fear Garden Club, Inc. shall be President, First Vice-President, Second Vice-President, Third Vice-President, Corresponding Secretary, Recording Secretary, Treasurer, and Assistant Treasurer.

#### **SECTION 2**

All Officers shall be elected at the February meeting for a term of one year. No officer shall be eligible to hold the same office for more than one term, except the Treasurer and Assistant Treasurer.

### **SECTION 3**

Upon presentation of the each nominee and/or slate of officers by the Nominating Committee, if there is only one nominee for each office the vote may be taken via voice for each nominee. A nomination must be approved by the nominee prior to being submitted.

## **ARTICLE V – Meetings**

Unless otherwise provided by the Executive Committee, the General Meetings of The Cape Fear Garden Club, Inc. shall be held on the fourth Tuesday of each month from September through April. The November meeting shall be held on the third Tuesday. The annual Christmas Tea (for members only) will be held in lieu of a December General Meeting. The Installation of Officers will be held at the May Luncheon.

## **ARTICLE VI – Duties of the Officers**

### **SECTION 1**

Officers elected at the February meeting shall take office at the close of the annual meeting in May.

### **SECTION 2**

The President shall preside at all meetings of the Garden Club and of the Executive Committee, and shall perform such duties as regularly pertain to the office and shall be, ex-officio, a member of all committees except the Nominating Committee. She/he shall appoint the Chaplain, Computer Registrar, Historian, Librarian, News Director, Newsletter Editor, Parliamentarians, Photographer, and Registrar, and a current chair for all committees unless otherwise specified in these By-Laws. In the event that the current Chairman of the Azalea Garden Tour is unable to fulfill her/his duties, the President shall appoint a Chairman with the approval of the Executive Board. The President shall serve as Third Vice President following her/his term of office and Awards Chair the second year following her/his term of office.

### **SECTION 3**

The First Vice President shall perform all the duties of the President in her/his absence or inability to act. She/he shall accompany the President to District and State Garden Club meetings. She/he shall make arrangements for location, seating, and equipment for each monthly meeting. She/he shall be responsible for preparation of the Yearbook. She/he shall become President.

### **SECTION 4**

The Second Vice President shall perform all the duties of the President in the absence of the President and First Vice President. She/he shall be Chairman of the Program Committee. She/he, with the help of the Program Committee, shall be responsible for programs for the months of September, October, November, January, February, March, and April.

### **SECTION 5**

The Third Vice President, who is the immediate past President, shall perform all the duties of the President in the absence of the President, First Vice President, and Second Vice President. She/he shall present an orientation program, assisted by the Membership Chairman, for the new members. She/he shall be



chairman of the Nominating Committee. She/he shall serve as Awards Chair two years following her/his term as President.

**SECTION 6**

The Recording Secretary shall keep records of all meetings of The Cape Fear Garden Club, Inc. and the Executive Committee.

**SECTION 7**

The Corresponding Secretary shall conduct the correspondence of the Garden Club, notify applicants by letter on official Cape Fear Garden Club, Inc. stationery, and letter to be mailed immediately after applicants are approved by the general membership. The Corresponding Secretary shall order stationery as needed.

**SECTION 8**

The Treasurer shall handle all money of The Cape Fear Garden Club, Inc. and keep a record thereof; all monies pertaining to the Garden Tours are to be kept in a separate account. She/he shall pay all bills and file receipts for all such disbursements. She/he shall make a monthly report of all receipts and expenditures to the Executive Committee and to the Membership, and give a full report for the year at the annual meeting in May. She/he shall collect dues, keep an official list of the membership, and shall send to the Treasurer of the Garden Club of North Carolina, Inc. the amount due by April 1. If dues are not paid by the October general meeting, she/he shall send a written notice to all delinquent members. If dues are not paid by November 15, a second notice shall be sent. She/he shall serve as chair of the Budget Committee. The club will provide for a review of both the Cape Fear Garden Club, Inc.© and the Azalea Garden Tour financial records. Each year, the Treasurer shall be responsible for the Federal Form and State Form of Return of Organization Exempt from income tax on or before the date required.

**SECTION 9**

The Assistant Treasurer shall assist and become familiar with all the duties of the Treasurer and, if the need arises. The President and/or the Assistant Treasurer may sign checks in place of the Treasurer. The Assistant Treasurer shall act as Scholarship Liaison and coordinate with UNCW and CFCC scholarship offices.

**SECTION 10**

The Chaplain shall have charge of the devotional at all meetings.

**SECTION 11**

The Historian shall keep a scrapbook of all The Cape Fear Garden Club, Inc. activities.

**SECTION 12**

The Librarian shall select memorial books in honor of deceased members, who are currently members, to be placed in the Public Library. All past Presidents, whether current members or not, shall be so memorialized. An up-to-date list of these books shall be given each year to the President and Recording Secretary, Chaplain, 1st Vice President, and Newsletter Editor. She/he will be responsible for placing the current yearbook, annual Minutes (at the end of two years), and Historian's Book on file in the Public Library/North Carolina Room.

**SECTION 13**

The News Director shall approve all news releases of Garden Club activities and work with the media. She/he will oversee maintenance of all club internet activities with the approval of the Executive Board.

**SECTION 14**

The Registrar shall keep a record of attendance at all general meetings.

#### **SECTION 15**

The Computer Registrar shall manage the electronic distribution of the Newsletter and Committee Chair Reports for the monthly Executive Board meetings.

#### **SECTION 16**

The Newsletter Editor shall collect information and publish a newsletter prior to each general meeting.

### **ARTICLE VII – Executive Committee**

#### **SECTION 1**

The Executive Committee shall be composed of Elected and Appointed Officers, Chair of Departments, Chair of Standing Committees, and the Chair of special committees. Each Department, Standing and Special Committees will have one vote on the Executive Board.

#### **SECTION 2**

The Executive Committee shall approve all proposals before they are presented to the Membership for approval. All expenses of The Cape Fear Garden Club, Inc. shall be approved by the Executive Committee and reported to the Membership for their approval.

#### **SECTION 3**

The Executive Committee shall meet at least once a month during the Garden Club year, except December. Special meetings may be called by the President with the approval of the Executive Committee. A vote may be allowed by email or mail if all Executive Board members are contacted and a response has constituted a quorum. Record of this shall be made by the Recording Secretary and kept in her minutes.

#### **SECTION 4**

Twenty members of the Executive Committee shall constitute a quorum.

#### **SECTION 5**

In case of a vacancy occurring in the office of President, the First Vice President shall become President and preside at Executive Committee meetings. Vacancies occurring in any other office shall be filled by the President with the approval of the Executive Committee.

### **ARTICLE VIII – Dues**

#### **SECTION 1**

The Annual Dues for each Member shall be established by the Budget Committee with the approval of the Executive Committee and the general membership. Emeritus Members have the privilege of not paying dues to the Cape Fear Garden Club but may maintain their state and national dues by reimbursing the Treasurer annually for that expense.

#### **SECTION 2**

Annual dues are payable in September for the ensuing fiscal year. If dues are not paid by the October general meeting, the Treasurer shall send a written notice. If dues are not paid by November 15, a second notice shall be sent. Membership will be cancelled on December 15 for those who have not paid their dues. Reinstatement to membership in good standing may take place at the following January Executive Board meeting by presenting a written request and full payment of dues.

### **SECTION 3**

The operating funds of The Cape Fear Garden Club, Inc. shall be derived from annual dues of the Membership, grants received by the club, and supplemental funds raised by club activities.

### **ARTICLE IX – Quorum**

Fifty Active and Emeritus members shall constitute a quorum for the transaction of business at any general meeting of The Cape Fear Garden Club, Inc.

### **ARTICLE X – Guests**

Resident guests, accompanied by a member, may be admitted to a maximum of three (3) general meetings per club year.

### **ARTICLE XI – Departments**

#### **SECTION 1**

The Departments of the Garden Club shall be: Conservation, Flower Arranging, Garden Therapy, and Horticulture.

#### **SECTION 2**

The Conservation Chair shall promote interest in conservation and aid in the preservation of natural resources, particularly native trees, plants, and birds. She/he shall cooperate with interested agencies and keep the Membership informed of pertinent legislation. She/he shall serve on the Program Committee.

#### **SECTION 3**

The Flower Arranging Chair shall encourage study, display, and arrangement of floral materials. Her/his committee shall decorate for the Christmas Tea and the May Luncheon. The Chair shall serve on the Program Committee.

#### **SECTION 4**

The Garden Therapy Committee is responsible for planning garden activities conducted with and for handicapped persons as an aid to their recovery. She/he shall serve on the Program Committee.

#### **SECTION 5**

The Horticulture Chair shall encourage the study and growth of all plant material and stress horticultural perfection in exhibition. She/he shall serve on the Program Committee.

### **ARTICLE XII – Standing Committees**

#### **SECTION 1**

The Standing Committees shall be Arbor Day Committee, Airlie Showcase Garden Committee, Awards Committee, Azalea Garden Tour Committee, Azalea Garden Tour Funds Disbursement Committee, Battery Island Committee, Birds & Butterflies Committee, Budget Committee, Civic Improvements Committee, Gardening for Wildlife Committee, Hospitality Committee, Judges: Flower Arranging & Horticulture, Media & Communications Committee, Membership Committee, Nominating Committee, Oversight Committee, Photography Committee, Program Committee, Promotions Committee, Registration Committee, Special Events Committee, Transportation Committee, Yearbook Committee, and Youth Garden Clubs Committee. Each Standing Committee will have one vote on the Executive Board.

#### **SECTION 2**

The Awards Committee shall study all awards offered by the Garden Club of North Carolina, the South Atlantic Region, and the National Garden Clubs. She/he shall urge members to apply for awards by appropriate deadlines determined by SAR/State and National guidelines and give them assistance when needed.

### **SECTION 3**

The Azalea Garden Tour Funds Disbursement Committee shall recommend appropriate funds to be disbursed for community projects. The committee shall review all requests for funds received by The Cape Fear Garden Club, Inc., and shall recommend to the Executive Committee requests which meet all criteria as set forth by the committee. If said recommendations are approved by the Executive Committee, they must then be approved by the general membership.

The committee, chaired by the immediate past Azalea Garden Tour Committee Chair, shall consist of the immediate past Azalea Garden Tour Chair, the current Azalea Garden Tour Chair, the Azalea Garden Tour Treasurer and up to six (6) members at large. Three (3) at large members shall be appointed by each chair for a two year term. The current Azalea Garden Tour Chair shall serve on the committee for a total of three (3) years, the first year as a member and advisor to the new chair, the second year as Chair, and the third year as a member and advisor to the new chair with specific duty to insure that grants awarded from the previous year are completed. The Azalea Garden Tour Treasurer shall be a perpetual member of this committee. No at large member can serve more than two consecutive terms.

### **SECTION 4**

The Battery Island Committee shall plan and promote educational activities that increase awareness and interest in the preservation of Battery Island as a wildlife habitat. The committee will also actively work to provide funds in support of an Audubon warden who will post, patrol, protect, manage, and educate the public in or about the importance of Battery Island and other bird island habitats as a sanctuary for nesting birds.

### **SECTION 5**

The Birds & Butterflies Committee shall promote activities that increase interest in the knowledge and conservation of birds and butterflies. She/he shall serve on the Program Committee.

### **SECTION 6**

The Budget Committee is chaired by the Treasurer. The committee shall be composed of the Assistant Treasurer, the President, the First Vice President and the Second Vice President. The committee shall present the budget for the coming year to the Executive Committee for approval. The budget must then be approved by the membership no later than the April General Meeting.

### **SECTION 7**

The Azalea Garden Tour Committee shall have charge of the Belle Tea, the Cape Fear Garden Club Azalea Garden Tour©, and the Queens Garden Party and Ribbon Cutting©. This committee shall proceed under the direction of, and in concert with, the Azalea Garden Tour Chair and her Vice Chair. The Chair, assisted by the Vice Chair, shall keep records and appoint all sub-committees pertaining to the Azalea Garden Tour. The Vice Chair will assume the chairmanship of the Azalea Garden Tour in the ensuing year. The new or incoming Vice Chair will be selected by the Nominating Committee who will fulfill this obligation by consulting with the current Chair and Vice Chair to provide ongoing leadership and continuity.

A. All garden tour expenses are to be paid from the proceeds of the garden tour.

B. A budget will be submitted annually in September to the Executive Committee for approval.

C. The balance from the Garden Tour proceeds is to be placed in a separate account and is to be used only for projects approved by the Executive Committee and the general membership.

#### **SECTION 8**

The Hospitality Committee shall provide refreshments for monthly meetings, the Christmas Tea, and other special events.

#### **SECTION 9**

The Registrar Committee shall provide and maintain an annual permanent record of the sign in sheets for the entire membership from each General Meeting. She/he shall provide a list of the guests who attend the general meeting and copy it to the Recording Secretary at the General Meetings

#### **SECTION 10**

The Membership Committee shall assist the Chair in her/his duties. Those applicants on the waiting list shall be given first consideration for membership. The chair shall receive and approve all transfer requests from active membership to associate membership and approve the eligibility for emeritus membership. The Chair will present all membership changes to the Executive Committee monthly. She/he shall assist the Third Vice President in the New Member Orientation Program.

#### **SECTION 11**

The Nominating Committee shall consist of the Immediate Past President, who shall serve as Chairman, and four (4) members at large. At the February Board Meeting, the Nominating Committee shall present for the Board's approval candidates for the following offices: President, First Vice President, Second Vice President, Recording Secretary, Corresponding Secretary, Treasurer, Assistant Treasurer, four (4) at-large members for the Nominating Committee and a Vice Chair for the Azalea Garden Tour. In the event that the previous year's Vice Chair cannot, for whatever reason, move into the chairmanship, a Chair will also be nominated.

Should the immediate past President be unable to serve as Chair of the Nominating Committee, the Executive Committee shall appoint another past Membership Chair to serve.

#### **SECTION 12**

The Program Committee shall provide programs for the monthly general meetings. The Committee, chaired by the Second Vice President, shall consist of the Chair of the Department of Conservation, Flower Arranging, Garden Therapy, Horticulture, and other members deemed necessary by the Chair.

#### **SECTION 13**

Judges: Flower Arranging and Horticulture shall judge horticulture and flower arranging at the general meeting.

#### **SECTION 14**

The Transportation Committee shall provide transportation to Garden Club functions to any member requiring it.

#### **SECTION 15**

The Youth Garden Clubs Committee shall promote and assist in the organization of garden clubs among the young people from pre-school through high school age. The establishment, activities and operating guidelines shall include those described by The Garden Club of North Carolina, Inc. and The National Garden Club. The chair of the committee shall not chair any youth garden club but act as the sole individual to report monthly on the activities of each registered youth garden club to the Executive Committee

**SECTION 16**

The Arbor Day Committee shall recognize, support and encourage the planting of new trees on this legal holiday by the garden club and in the community.

**SECTION 17**

The Airlie Showcase Garden Committee shall plant and maintain the designated garden space within the New Hanover County Airlie Garden property.

**SECTION 18**

The Civic Improvements Committee shall encourage the beautification of New Hanover County.

**SECTION 19**

The Gardening for Wildlife Committee shall encourage the club and community on the aspects of maintaining a healthy environment for our wildlife.

**SECTION 20**

The Oversight Committee shall maintain a general overview of the club as a whole.

**SECTION 21**

The Photography Committee shall photograph and document the activities of the Cape Fear Garden Club, with the exception of the Azalea Garden Tour

**SECTION 22**

The News Director Committee shall provide all publication material to the media, (television, print, and internet) for all the garden club activities year round locally, statewide, and nationally.

**SECTION 23**

The Promotions Committee shall promote the sales of all Cape Fear Garden Club, Inc. sales material.

**SECTION 24**

The Special Events Committee shall receive and determine all special requests internally and from the community for flower arrangements for special functions

**SECTION 25**

The Yearbook Committee shall assist the Chair, First Vice President, in the publication of the annual Cape Fear Garden Club, Inc. Yearbook.

**SECTION 26**

Special committees shall be appointed by the President as needed.

**ARTICLE XIII – *Parliamentary Authority***

**SECTION 1**

Meetings shall be governed by *Roberts Rules of Order, Revised* on all points not specified by the Constitution and By-Laws of The Cape Fear Garden Club, Inc.

**ARTICLE XIV – *Method of Amending the By-Laws***

The By-Laws may be amended at any General Meeting of The Cape Fear Garden Club, Inc. by two-thirds vote, provided the amendment has been submitted in writing at the previous meeting.

**ARTICLE XV – *Non-Profit Status***

Notwithstanding any other provisions of these articles, the corporation shall not carry on any other activity not permitted to be carried on by (a) corporation exempt from Federal income tax under Section 501 (c) of the Internal Revenue Code of 1954 or the corresponding provision of any future United States Internal Revenue law, or (b) a corporation, contributions to which are deductible under Section 170 (c) (2) of the Internal Revenue Code of 1954 or any other corresponding provision of any future United States Internal Revenue law. In the event of the dissolution of The Cape Fear Garden Club, Inc., and it becomes necessary to dissolve the Corporation by due process of law, all decisions concerning dissolution shall become the responsibility of the Executive Committee of the Cape Fear Garden Club, Inc. These decisions shall comply with Section 501 (c) guidelines.

Should there be a conflict between the By-Laws and Policies and Procedures, By-Laws take precedence.

# Policies & Procedures

## I. GENERAL

### The Cape Fear Garden Club Inc.:

- The club year shall be June 1 - May 31
- Name cannot be used to endorse any product, commercial, tour, lecture, event or organization unless approved by the Executive Committee.
- Does not participate in partisan political activities.
- Membership Directory is available only when authorized by the Executive Committee.
- Each member is responsible for the confidentiality of the membership list. The list shall not be used for the purpose of advertising or solicitation.
- The Tax ID number, the Corporate Seal, and any and all copyrighted information belonging to the Cape Fear Garden Club, Inc.© may not be utilized without the express permission of the Executive Committee.
- Upon request of the President and/or Executive Committee, an appointed Review Committee may be appointed to review new materials. Any change to established policy or procedures shall be approved by the Executive Committee.
- Does not pay for any member of the Executive Committee, except the President and 1st Vice President for reimbursement of District and State Meetings expenses.
- No expenditure of unbudgeted funds shall be authorized without the prior consent of the Executive Committee.
- Officers and Chairs of an incoming administration may take preliminary action necessary to the performing of the duties they will assume

## II. MEMBERSHIP (Note By-Law Article III/Sections 1-8)

### General

- The Cape Fear Garden Club has four membership categories: Active, Associate, Emeritus and Honorary.
- Must be resident of New Hanover County when applying and entering the CFGC. Members, in good standing may reside outside the county after one year of service.
- Any member wishing to have their yearbook mailed to them should include \$2.00 in their annual due amount.
- Must maintain membership "in good standing" status by paying any required dues and purchasing garden tour tickets within the designated time period determined by the club and stated within the yearbook. Tour tickets not a required purchase for Emeritus or Honorary members.

### Active

- Dues for Active Members are \$40.00, determined by the Budget Committee and approved by the Executive Board annually with the budget, payable by September 30<sup>th</sup>.



- Required to attend three General Meetings out of seven meetings a year.
- Required to sign-in at every General Meeting with the Registrar.
- Has the privilege of voting on any business before the general membership of the Garden Club.
- Has the privilege of nominating individuals for new membership, one per year, and is encouraged to mentor them for one year.
- Required to purchase two Azalea Garden Tour Tickets annually, sit in a garden once over the three day weekend, and provide cookies for Ribbon Cutting Ceremony and Queens Garden Party©.
- Required to actively serve on one department or committee annually, if one is not selected by the member the club will assign an active member to a department or committee annually.
- Active Membership shall be 300 members.

### **Associate**

- Dues for Associate Members are \$50.00, payable by September 30th.
- Required to purchase two Garden Tour tickets.
- Has completed five (5) years of service as an Active Member.
- Not required to serve annually on a Department or Committee.
- Not required to attend General Meetings.
- By-Laws restrict Associate Members to 75 members.

### **Emeritus**

- Emeritus members are eighty (80) years of age or have completed forty (40) years of service.
- Pay no CFGC dues.
- The CFGC does not pay state and national dues for Emeritus members, therefore any Emeritus member wishing to maintain the state and national membership must reimburse the CFGC Treasurer prior to these dues being paid to each organization.
- Maintain all the privileges of an Active member, except required meeting attendance and dues.
- May vote on any business before the general membership and nominate individuals for new membership.
- May attend the Christmas Tea and May Luncheon.
- By-Laws allow for unlimited Emeritus Members.

### **Honorary**

- Individuals honored for exceptional service to the club.
- Pay no dues; have no meeting or committee requirements; no Garden Tour ticket purchase is required.
- May attend all General Meetings, Christmas Tea and May Luncheon as guests of the CFGC.
- Nominating process for new Honorary Membership is discussed in By-Law Article III/ Section 3/ Item D.

## **Membership Change Request**

- A member may request moving their membership between categories anytime during the year, but encouraged to do so by December 31st annually to allow for new members in January.
- An Active Member must have completed five (5) years of service in good standing before being considered for Associate Membership.
- All membership reclassification requests must be made in writing to the Membership Chair. (Note By-law Article III/Section 3/Item B)

## **New Member Application Process**

- Active and Emeritus Members may propose an individual for membership throughout the year by completing an application form provided by the Membership Chair or located on the website.
- Application form must be signed by sponsoring member and include a non-refundable \$20.00 filing fee.
- New member applications are placed on file by the Membership Chair in the order in which they are received. Each are stamped and dated to reflect the date received.
- Applicants are proposed in January.
- Note By-Law Article II/Section 4 for additional information.

## **Reinstate Memberships**

### **For nonpayment of annual dues and garden tour**

#### **tickets:**

- All requests must be made in writing to the Membership Chair, copying the President and Club Treasurer, within 60 days of final payment due date (December 15).
- All outstanding amounts must be paid in full.
- The Membership Chair will request reinstatement consideration to the Executive Committee at the next scheduled Executive Board Meeting.

### **For renewal of previous membership within the club:**

- All members requesting re-entry into the club must follow all the rules of a new membership applicant as discussed above in New Member Application Process.
- Note By-Law Article III/Section 5 for more information.

## **Transfer of Membership**

### **Transfer of Membership within the club classifications:**

- Discussed above in Membership Classification Request.

### **Transfer of Membership from another Federated Garden Club:**

- Written transfer request may be accepted throughout the year, accompanied by a \$10.00 fee, a letter of recommendation to the Membership Chair if the recipient is a current active member in good standing with the previous garden club.
- The CFGC Membership Chair shall propose the new names for membership by a voice vote at the next scheduled Executive Committee Meeting.

### **Membership Information updates**

- It is the responsibility of each member to maintain current membership directory information with the Computer Registrar. Information must include name, address and telephone numbers. An email address, where applicable, should be provided since more information within the club is released by email for cost savings, efficiency and speed of communication. Members not having email will be provided all required information.

### **III. MEETINGS**

#### **Executive Board**

- Location: New Hanover County Arboretum at 1:00PM.
- Dates: Second Monday of September, October, January, February, March, April and May. November meeting is held on the first Monday of the month.
- No meetings in December, June, July, and August unless called by the President.

#### **General Meetings**

- Location: Cameron Art Museum, corner of South 17<sup>th</sup> Street & Independence Blvd.
- Dates: Fourth Tuesday of Sept., Oct., Jan., Feb., March, April; Third Tuesday of November.  
Program set up & Committee Promotions: 9:00AM - 10:00AM  
Horticulture & Arrangements for Judging: 9:00-9:15AM  
Hospitality & Registration: 9:30-10:00AM  
Mini Flower Arranging Workshop: 9:10AM  
Meeting Called to Order: 10:00AM
- Guests:
  - New Hanover County residents, accompanied by a member, may attend 3 meetings per club year.
  - Individuals currently on CFGC new member waiting list are welcome without charge and without attendance limitations.

**Christmas Tea & May Luncheon.** For members only.

#### **Special Called Meetings (In Person & Email)**

- Meetings may be called at any time by the President if all members are notified in writing five days in advance by email or mail for those not on email. An Agenda for the meeting must be provided with notice.
- A quorum must be maintained to proceed.

**Quorums.** (Note By-Laws: Article VII/Section 1& 4, Article IX and Article XIV)

- Executive Committee Meetings: 20 Officers & Chairs only.  
General Meetings: 30 Active and Emeritus Members only.
- By-Law Revisions require a two-third vote for passage in Executive Committee & General Meetings.
- Associate Members are not allowed to vote.
- .Proxy votes are not allowed.

**Roberts Rule of Order, Revised** shall govern all meetings. A copy must be at all meetings.

#### **IV. PROGRAMS**

##### **Content**

- The Program Committee, chaired by the 2nd Vice President and the Department Chairs determine the seven General Meeting Programs. The Chair can extend the invitation to join the committee to any committee chairs at her discretion.
- Program suggestions should be forwarded to the incoming 2nd Vice President by the end of May.

##### **Honorariums**

- Program speaker's fees are budgeted annually in the club's approved operating budget.
- The budgeted funds are spent per speaker at the discretion of the 2nd Vice President.

#### **V. BUSINESS** (Note By-Law Article V/Section 1-4)

##### **Order of Business** (Executive Board & General Meetings)

- Each Department and Committee chair should provide a written report to the President and Computer Registrar the Thursday prior to all Executive and General Meetings.
- Meetings will follow the order - Call to Order, Devotional, Pledge of Alliance & Program (General Mtg. only), President's Report, Officers' Reports, Department Reports, Committee Reports, New Business, Old/Unfinished Business, and Adjournment.

##### **Time Allotted**

Two minutes will be allowed per report unless otherwise approved by the President.

##### **Contract, Agreement Submittal Process**

- All binding documents must be reviewed and approved by the Oversight Committee prior to being presented to the Executive Committee.
- Submission to the Oversight Committee should be made at least ten days in advance of any scheduled Executive Committee Meeting to allow for review and modifications if required.

##### **Budget/ Operating Budget Restrictions**

- The Budget Committee, chaired by the Club Treasurer, meets after the February Executive Board Meeting to review all written requests for operating funds per department and committee for the next year.
- All written requests should include estimates, financial data and scope of work being considered and sent to the Club Treasurer prior to the February Executive Board Meeting.
- The Budget Committee submits the proposed annual budget for review and approval at the March Executive Board Meeting. Upon Executive Board approval the budget must be presented to the General Membership no later than the April General Meeting.
- The approved Operating Budget must be adhered to.

- Any additional funds needed by the club must be presented in writing to the Treasurer and approved by the Executive Committee prior to incurring any expenditures. Non approved expenditures will not be reimbursed or paid by the club.
- All reimbursable expenses must be presented to the Treasurer in writing with receipts and description of project prior to the end of May to be reimbursed based on the club's calendar year and the restrictions of approved funds within a current year's budget.

## **VI. DUES**

**Active Members Dues are \$40.00, determined by the Executive Board and approved annually with the budget.**

**Associate Member Dues are \$50.00, determined by the Executive Board and approved annually with the budget.**

**Emeritus and Honorary Members do not pay dues to Cape Fear Garden Club, Inc.**

- The Cape Fear Garden Club, Inc. does not pay state and national dues for Emeritus Members. If Emeritus members would like to maintain their memberships with the North Carolina Garden Club or the National Garden then they must reimburse the Club Treasurer for these dues prior to the organizations dues deadline.

### **Deadline for receipt of dues**

- Annual dues are due by September 30th.
- Past dues written notification will be sent by the Club Treasurer following the October and November General Meetings.

### **Loss of Membership**

- Unpaid annual dues not received by December 15<sup>th</sup> will result in loss of membership. Any member losing her/his membership within the club may request in writing within 60 days to be reconsidered for reinstatement upon receipt of all unpaid accounts to the Club Treasurer.
- Azalea Garden Tickets, two (2) tickets per Active and Associate Member are required.
- Members will be billed for these unpaid ticket fees same as dues. Tickets go on sale in January and all tickets need to be paid to the Garden Tour ticket chair in full by April 30<sup>th</sup>. Non-payment of tickets will result in loss of membership. Anyone needing special consideration should contact the Tour Treasurer in writing. She/he will then bring it to the Executive Board for disposition.

## **VII. DUTIES OF OFFICERS.** (Note By-Laws Article IV, VI, VII for more information)

### **General**

All Officers, Appointed Officers, Department and Committee Chairs at the end of their term shall pass their successor written information and guidelines pertaining to the duties of the office.

## **President**

- Shall preside at all meetings and may serve on all departments and committees except the Nominating Committee.
- Shall appoint the following Executive Board Officers: Chaplain, Historian, Librarian, News Director, Newsletter Editor, Parliamentarians, Photographer, Registrar, Department and Committee Chairs.
- Shall appoint replacement positions for all positions above plus Azalea Garden Tour Chair if a vacancy occurs.
- Receives, delegates, and responds to all club communications received by mail or internet.
- Maintains a neutral and unbiased opinion on all aspects of the club's activities.

## **First Vice President**

- Shall perform all the activities of the President in her/his absence and accompany the President to District and State meetings.
- Shall provide the equipment needs of the Executive Board for the General Meeting location.
- Will set up the meeting space for all Executive Board Meetings.
- Shall negotiate any new or renewal lease agreements for meeting locations.
- Will establish and confirm all meeting dates for Executive Board Meeting, General Meetings, New Member Orientation and May Luncheon and copy the President and Yearbook Chair on these dates by June 1.
- Shall adhere to all the terms of lease agreements before, during, and after these events.
- Is responsible for the May Luncheon, excluding the flower arranging and program.
- Secures a member to conduct the installation of officers at the May luncheon.
- Shall serve as a member of the Budget Committee.

## **2<sup>nd</sup> Vice President**

- Shall serve as the Program Chair
- Shall contact, organize and provide educational, interesting and relevant programs for the general meetings.
- Shall incorporate district, state and national garden club subjects of interest.
- Shall contact, welcome, provide all necessary tools for each speaker and provide a copy of this information to the 1<sup>st</sup> Vice President prior to each General Meeting. Set up needs must be provided to the 1<sup>st</sup> Vice president at the previous Executive Board Meeting
- Shall serve as a member of the Budget Committee.

## **3<sup>rd</sup> Vice President**

- Shall chair the Nominating Committee.
- Works closely with the four Members at Large to propose qualified individuals for the Executive Board in February of each year.

- Shall work with Membership Committee to present a New Member Orientation.
- Shall be the Awards chair following her/his term.

### **Recording Secretary**

- Shall take all Executive Committee, General Meeting, and special meeting minutes. She/he will copy the President and Parliamentarians for proofing and approval of documents. After corrections are completed the minutes will be placed on file in a three ring binder maintained by the Recording Secretary during her/his term in office.
- Shall maintain the current year's minutes plus the two previous years' approved minutes at all meetings and bring those minutes to all Executive Board meetings.
- All motions are to be read or provided in writing, as on file, upon request.

### **Corresponding Secretary**

- Shall provide written correspondence for the club such as: thank you, get well, and sympathy notes and report monthly on this correspondence at the Executive Committee Meeting.
- Shall write all new member announcements and mail immediately after acceptance.
- Shall provide written invitations to the Honorary Members for the Christmas Tea and May Luncheon.

### **Treasurer**

- Shall receive and pay all bills in association with the club Assistant Treasurer.
- Shall maintain all bank accounts of the club.
- Shall report at the Executive Board and General Meetings on all financial aspects of the club monthly.
- Shall collect all CFGC dues and pay any state and national dues owed by the club and work closely with the Membership Chair and Computer Registrar on maintaining a current membership roster.
- Shall chair the Budget Committee meeting

### **Assistant Treasurer**

- Shall assist the club Treasurer as needed.
- Shall serve as the Scholarship Liaison.
- Shall serve as a member of the Budget Committee.

## **APPOINTED OFFICERS**

### **Chaplain**

- Shall provide devotions at all club meetings.
- Shall communicate with the Corresponding Secretary and Librarian on all deaths in a timely manner.

### **Historian**

- Shall maintain a bound documentation of all the clubs activities and news releases within a year (June 1 to May 31).
- Shall complete this work prior to the Awards submission deadline and submit the document for judging annually.

- Upon receipt of the judged document being returned to the club she/he will provide the document for the club to enjoy at two General Meeting then have the Librarian place it on permanent file at the New Hanover County Library.

### **Librarian**

- Shall communicate with the Corresponding Secretary and Chaplain on all deaths in a timely manner.
- Upon acknowledgement of a member's death, she/he will contact the New Hanover County Downtown Library to request a book to be placed in memory of a current member or Past President.
- The Library should be provided a copy of the obituary, name and addresses of the family to whom a letter will be written acknowledging the gift from the club.
- The book should reflect the interest of the deceased member and stay within budget determined by the approved annual budget. (Generally under \$30 per book)
- Shall provide the Executive Committee with a copy of the Library's letter to the deceased members' family including title and author. Additional copies will be provided to the President, Recording Secretary, and Newsletter Editor for the Cape Fear Clippings and 1st Vice President to be included in the Yearbook the next year.
- Shall complete the state form acknowledging the death of a current member.

### **News Director**

- Shall provide all media for all the activities and functions of the club, including but not exclusive of the Azalea Garden Tour.
- Shall provide oversight to all media related and on-line site subcommittees.
- Shall attend all Executive Board and General Meetings and all major committee meetings and provide written reports to the Executive Board monthly.
- Shall work in conjunction with the Photography Committee.

### **Registrar**

- Shall provide annual membership sign-in registration sheets and name tags for all General Meetings.
- Shall provide a copy of the sign-in sheets and an attendance recap at the end of each year to the incoming and outgoing Presidents, Recording Secretary for the minutes, Membership Chair and Treasurer.
- Shall greet and register all members and guests at General Meetings
- Shall provide the Recording Secretary a written account of total attendance of members and guests at each general meeting. Guests list are composed of name of guest and member's name.

### **Computer Registrar**

- Shall maintain a current membership directory consisting of the members name, address, telephone numbers, email address, spouse name and date of entry into the club.



- Shall distribute email communications and the newsletter to the membership per the request and approval of the President.
- Shall provide a corrected year end directory to the 1<sup>st</sup> Vice President for use in the printing of the Yearbook.

#### **Newsletter Editor**

- Shall provide “The Cape Fear Clippings” newsletter seven (7) times a year to the entire membership. The newsletter will include all corrections to the yearbook, directory changes, and current news for the members.
- All information for the upcoming clippings issue should be to the editor by the Executive Board Meeting. The newsletter is released to the printer 24 hours after the end of the meeting.

### **VIII. DUTIES OF DEPARTMENTS & COMMITTEES.** (Note By-Laws Article XI and XII for more information).

#### **General**

- It is recommended that all chairs rotate on a three year plan to allow new members to become more involved in the club. A new chair should have been a co-chair or active on the department/committee prior to accepting the chair position.
- Each Department and Committee will be provided an annual approved budget. Requests for additional annual funds to the budget must be made in writing to the Treasurer prior to the February Executive Committee Meeting.
- Additional funds, non budgeted, shall be requested in writing to the President and Treasurer at least five days prior to the next scheduled Executive Committee Meetings including an itemized list of estimated expenditures and scope of work.
- The Chair is required to attend Executive Board Meetings, provide a monthly written report to the President and Executive Board and encourage involvement of the committee members.
- The Department or Committee has one vote on the Executive Committee.
- Are required to provide a written end-of-the year reports to the President, 1<sup>st</sup> Vice President/Yearbook Chair, and Recording Secretary which includes “New and Continuing” Projects and budget information by the May Luncheon.
- All Officers, Appointed Officers, Department and Committee Chairs at the end of their term shall pass on to their successors written information and guidelines pertaining to the duties of the office.

#### **Departments**

##### **Conservation Department**

- Shall educate members and the community in the conservation of our resources

##### **Flower Arranging Department**

- Shall educate, train, and encourage flower arranging workshops, presentation and judging based on the rules of the district, state and national garden clubs.
- Shall recommend and assist in a Standard Flower Show at least once every five years in compliance with the rules of the Garden Club of North Carolina.

### **Garden Therapy Department**

Shall meet with seniors to provide companionship and simple crafts.

### **Horticulture Department**

- Shall receive specimens at meetings and judge them.
- Shall award ribbons for winning specimens

## **Standing Committees**

### **Arbor Day Committee**

- Shall recognize, support and encourage the planting of new trees and plant a tree on a day designated by the garden club.

### **Airlie Showcase Garden Committee**

- Shall plant and maintain the designated garden space within the New Hanover County Airlie Garden property.

### **Awards Committee**

- Shall be knowledgeable and encourage all officers, departments and committees to apply for district, state and national garden club awards based on the submission deadline of December.
- Shall maintain a list of all submissions; be responsible for assisting any members with their award documents and mailing if necessary and track award documents while at judging.
- The Chair will be responsible for returning all award documents to the proper party at the end of the year.

The Chair will provide a complete list of awards winning recognition to the Yearbook Chair/1<sup>st</sup> Vice President to be inserted in the upcoming yearbook by June 15<sup>th</sup>.

Information should include name of award and number, who submitted the documents, type of win, and brief description of the award.

### **Azalea Garden Tour Committee**

- Shall organize and provide the garden tour during the annual Azalea Festival each year as the major fundraising event of the club.
- Note By-Law Article XII/Section 7 for additional information.

### **Azalea Garden Tour Funds Disbursement Committee**

- Shall maintain and review applications and guidelines for grants and select eligible recipients.
- Shall present a list, with project information and amounts, for approval at the September Executive Board and the general membership meeting
- Shall disburse funds to recipients at the October meeting.
- Shall report to the club on the completion of projects and present signage to the grant recipient for the project.

### **Battery Island Committee**

- Shall work closely with NC Audubon Society to maintain safe habitats for the migratory birds in the area and assist them in funding through education and the annual cruise in the Spring.
- Shall support Audubon with clean ups and the planting of new plant material for habitats.

#### **Birds & Butterflies Committee**

- Shall educate and encourage safe habitats for birds and butterflies.

#### **Budget Committee**

- Shall provide an annual proposed budget in March and submit the document to the Executive Board in March. The budget shall be approved by the Executive Committee and General Membership by the April General Meeting.
- All written submittals requesting budget amounts from departments and committees must be received by the Treasurer prior to the February 1st. The Budget Committee, chaired by the Treasurer, meets following the February Executive Board Meeting.

#### **Civic Improvements Committee**

- Shall encourage beautification projects within the community by working with local businesses, clubs, local and state agencies and developers.
- Shall encourage and acknowledge beautification projects through "The Beauty Spot Program" established in 2011.
- Shall encourage the planting of azaleas during "Plant an Azalea Week".
- Shall actively call on businesses and organizations in the community to continue to fund the Endowment Fund established in 2012 with the Endowment Committee.

#### **Gardening for Wildlife Committee**

- Shall encourage, educate, and support activities that maintain healthy habitats for wildlife in the area.
- Shall support and encourage membership in the National Wildlife Federation and the certification of wildlife habitats. The committee shall maintain a current list of all club members and their properties that have been certified.

#### **Hospitality Committee**

- Shall provide refreshments to the General Meetings, Christmas Tea, and special club events.

#### **Judges: Flower Arranging & Horticulture Committee**

- Shall identify and encourage club members to complete necessary qualifications to be a certified judge.
- Shall provide a written list of all district, state and national schools to the general membership during the club year and encourage attendance.
- Shall organize and sponsor a Standard Flower show every five years. The Flower Show may be done in conjunction with other Federated Garden Clubs in New Hanover County.

- Committee shall strive to maintain five to seven qualified judges within the club at all times.

### **Membership Committee**

- Shall receive and maintain a current list of all proposed new members. Application forms should be available at all meetings for distribution upon request.
- All applications should be dated when they are received, placed on file and proposed in the order of receipt. Envelopes should be attached as confirmation of date received.
- Shall encourage members to reclassify themselves based on age, lack of attendance, or personal problems throughout the year by personal contact, telephone, email and newsletter, *The Cape Fear Clippings*.
- Shall be responsible for reviewing, recommending, and contacting members prior to December 1 to consider membership reclassification based on the Registrar's Sign-in Sheets & Recap and prior to the first reading of proposed new members at the January Executive Board Meeting.
- Shall propose new members for membership if space allows.
- Shall receive all membership reclassification requests and propose the acceptance of changes at the next scheduled Executive Board Meeting. She will notify the President, Recording Secretary, Treasurer, Computer Registrar and Newsletter Editor of all changes.

### **Nominating**

- Shall nominate in good faith, without bias, and for the betterment of the entire club.
- All nominees should be asked and accept the proposed positions prior to being presented for nomination.

### **Oversight Committee**

- Shall maintain a general oversight to the financial well being of the club and assure all necessary tax filings are completed and filed timely.
- Shall review all contracts and agreements and approve each prior to being presented to the Executive Board for approval.
- Shall monitor all legal and financial auditing of the club.
- Shall consider and review any sites being considered for acquisition.
- Monitor the Endowment Fund and report to the Executive Board on the status of the funds throughout the year.

### **Photography Committee**

- Shall photograph and document the activities of the club.
- Shall provide a permanent file of each year's activities in an orderly and convenient format to be used by the entire club when necessary.
- Shall work closely with the News Director, Yearbook Chair, and Department/Committee Chairs.

### **Program Committee**

- Shall provide seven (7) educational General Meeting Programs a year, September thru April except December.
- Shall encourage program input from the general membership, as well as, the Department Chairs.
- Shall include district, state and national garden club subject matter into the programs to enhance their annual focus, fundraisers, programs, scholarships, etc

#### **News Director Committee**

- Shall provide all publication material to the media (television, radio, print, and internet) for all garden club activities year round locally, statewide, and nationally.
- Shall maintain the clubs presence in all forms of public communication to promote the garden club and its values.
- Shall maintain the club's website and all Facebook accounts by providing current information at all times.  
The Chair (Appointed Officer) or a member of the committee should attend all Executive Board Meetings, General Meeting and major department and committee meetings and activities to stay well informed.

#### **Promotions Committee**

- Shall promote the sales of all club sales materials, including the Belles & Blooms book, Cookbook, note cards & stationary, prints, etc.
- Shall provide an itemized list of all sales materials including inventory, cost, and units sold yearly to the President and Treasurer.
- All reprinting of club sales materials will be the responsibility of this committee with the approval of the Treasurer. Major expenditures must have Executive Board approval prior to authorizing work.
- Shall provide adequate storage for all inventoried materials.

#### **Registration Committee**

- Shall provide membership sign in sheets and name tags for all general meetings. Shall welcome and encourage members to sign in at general meetings.
- Shall welcome and sign in all guests. Provide name tags and copy the Recording Secretary the name of the guest and sponsoring member attending each general meeting.
- Shall read this information to the general membership during the Program and welcome each.
- Shall provide a copy of all membership sign-in sheets and recap at the end of the year to the incoming President, Treasurer and Membership Chair.

#### **Special Events Committee**

- Shall receive and determine all special requests internally and from the community for flower arrangements for special functions.
- Shall promote the club at special events.

#### **Transportation Committee**

- Shall provide transportation to any club function when needed.
- Shall organize and distribute refreshments from club activities to members no longer able to attend club functions

#### **Yearbook Committee**

- Shall proof the annual yearbook drafts prior to printing and provide the Yearbook Chair with noted corrections.

#### **Youth Garden Clubs Committee**

- Shall support the activities of all Youth Garden Clubs in their scheduled activities.
- Shall work with children to educate, enlighten, and encourage a better understanding of the earth sciences and how it relates to them.
- Shall encourage the establishment of new registered state youth garden clubs.
- Shall provide documentation of all activities and submit annually for related awards.
- Monetary awards won will be provided to the designated Youth Garden Club who won and the funds will be provided to that club for their discretionary use.
- Awards won annually should be provided to the Award Chair and Yearbook Chair to be included in the Yearbook. Information should include name of Youth Garden Club, award name and number, submitted by, child or children's name involved, age bracket, monetary amount, description of the submittal project and a copy of any photos available.
- It is recommendation of the By-Law Committee that each registered Youth Garden Club act independent of each other. All independent clubs will report to one chair who in return reports monthly to the Executive Board. The Chair, supervises all clubs, but will not serve as leader of any youth garden club.

#### **Special Committees**

- Special committees may be formed by the President annually. The Executive Board and incoming Presidents may adopt the established Special Committee or dissolve any such committee as she/he see fit.



# **CAPE FEAR GARDEN CLUB, Inc. AZALEA BELLES ©**

## **AZALEA BELLE POLICIES - Revised 2012**

1. The Azalea Belle Committee is composed of members of the Cape Fear Garden Club.
2. The purpose of the Azalea Belle Committee is to assist the Belle Chairmen with the initial contacting of the Belle, the dress fittings, the tea, the rehearsal, the ribbon cutting, and any other activities in which assistance is needed.
3. The Belle applications will be distributed each year at the January meeting of the Cape Fear Garden Club to members of the Cape Fear Garden Club.
4. Cape Fear Garden Club members may sponsor no more than 3 young ladies who meet the criteria\* specified on the belle information sheet attached to the application. Sponsors are responsible for informing the belle and her parents of her responsibilities to the Garden Club.
5. Senior girls who wish to be Belles and do not have a garden club sponsor may apply through the Belle Chairmen. Her sponsor will be listed as "committee sponsored." This policy allows more girls to have this opportunity and it helps us to be more diverse. ALL JUNIOR APPLICANTS MUST have a garden club sponsor for their application to be accepted – NO EXCEPTIONS (any junior who wishes to apply but cannot find a garden club sponsor may reapply through the Belle Committee or through a garden club sponsor her senior year).
6. The Belle Chairmen will determine the number of Belles needed for each garden tour based on the sizes of the gardens. The number may vary from year to year. In other words, there is no set number.
7. Belle applications must be mailed to the address listed on the application and they must be postmarked by the date listed. Applications received after the set postmark date will not be considered. NO EXCEPTIONS!
8. Belle selection will be conducted by the belle committee chairmen using the following guidelines:
  - a. Daughters and granddaughters of CFGC members will be given first priority regardless of where the girl resides.
  - b. High school seniors who attend school or reside in New Hanover County.
  - c. High school juniors who attend school or reside in New Hanover County. If there are more junior applications than slots available after placing the above, a random lottery will be conducted from the junior applicants by the belle chairmen. (We are no longer

accepting any sophomore applications due to the numbers of juniors and seniors applying each year.)

- d. Young ladies of appropriate age from surrounding counties may apply, but their applications will not be given priority over any of the above.
9. The Belle Chairmen will mail acceptance letters to the young ladies who are selected. Letters of regret will be mailed to those not selected. If a young lady is not selected, she will have to go through the application process again the following year if she is eligible and wishes to be considered. We do not keep a waiting list.
10. The Belle Chairmen will select the Belles who will participate in the special activities. (examples: trip to Raleigh, photo shoots for publicity, parade floats, the Queen's arrival, etc.) When possible, daughters and granddaughters will be considered for these activities. It is not always possible or fair to always place only daughters and granddaughters in all the special activities.
11. The dressmakers for the Belles are secured by the chairmen annually. The chairmen and the dressmakers will determine the dates for the fittings. Committee members will assist with the fittings. If a Belle has her own gown or would like to have her own gown made by someone other than the designated dressmakers, she will have to have the pattern and fabric approved by the Belle Chairmen.
12. These policies will remain in effect until the committee decides changes need to be made.

\*Criteria:

- Applications are accepted from young ladies who are in the 11th or 12<sup>th</sup> grade and who reside in or attend school in New Hanover County. Applications from surrounding counties are accepted, but are not given priority over New Hanover County applicants. (Daughters and granddaughters of CFGC members may reside out of town.)
  - A young lady may only serve as a Belle one year.
  - A young lady who wishes to be a belle may not participate in the Azalea Festival Teenage Princess Pageant in the same year she serves as a Belle.
  - \*\*\*\*\*
- Questions regarding this policy should be directed to Cathy Poulos, Chairperson of the Azalea Belle Committee: [cpoulos@ec.rr.com](mailto:cpoulos@ec.rr.com) or 910-538-5550.

Updated information concerning the Cape Fear Garden Club, Inc. Azalea Belles© may be found on the website of the Cape Fear Garden Club @ [capefeargardenclub.org](http://www.facebook.com/AzaleaBelles) and on Facebook at <http://www.facebook.com/AzaleaBelles> .

**IF ANY PROVISION IN THIS POLICIES AND PROCEDURES IS IN CONFLICT WITH THE CLUB BY-LAWS THE CLUB BY-LAWS SHALL PREVAIL.**



# HORTICULTURE EXHIBITION RULES

Revised July 2011



Horticulture is the art or science of growing flowers, fruits, vegetables, and plants. In order to share and expand our knowledge into all areas of horticulture, and to gain experience in exhibiting specimens for flower shows, all members are invited to bring horticulture specimens for display at any of the regular meetings. Specimens will be judged and awarded ribbons for educational purposes, when judges are available. The following rules are a guide in the selection and preparation of horticulture specimens for judging.

1. All entries in the horticulture division must have been grown by the exhibitor for a minimum of three months.
2. All entries must be correctly labeled on an accompanying card with the botanical and common names, if possible. The exhibitor's name should be written on the back of the entry card.
3. Horticulture specimens must be displayed in suitable containers: a bottle or vase for cut specimens and the container in which grown for potted.
4. Cut flowers (any bloom) must have six inch stems. If flowers are small, such as pansies or violet, bring five violets or five pansies, all alike or each different; otherwise, cut flowers should be displayed as a single specimen to a container.
5. A specimen bloom should have at least two leaves attached to the stem.
6. In the arboreal category for trees and shrubs, branches should be a minimum length of ten inches and a maximum of thirty-six inches; vines, such as clematis, bougainvillea, etc. should be a minimum of eight inches and a maximum of thirty-six inches.
7. All specimens should be well groomed.
8. A horticulture specimen that produces flowers must be exhibited in bloom.
9. Entries should be in place for judging fifteen minutes prior to the meeting. Index cards and exhibiting vases will be supplied at meetings by the horticulture committee for those who need them.

# HORTICULTURE RATING SHEET

All members are encouraged to keep an up-to-date record of any planting done in their gardens. The club will be rated on the year December 1st to December 1st. This information will be sent to the District Director to be compiled for the State Honor Roll Clubs. The following is to help with this record keeping.

Number of New Plantings January 1, 2013, to December 1, 2014

Dogwood \_\_\_\_\_

Crape Myrtle \_\_\_\_\_

Other Trees \_\_\_\_\_

Shrubs \_\_\_\_\_

Annuals \_\_\_\_\_

Perennials \_\_\_\_\_

Bulbs \_\_\_\_\_

Wildflowers \_\_\_\_\_

=====

1. Have you grown a plant that you never grew before, included potted plants?
2. Have you had your soil tested and improved it?
3. Are you growing in a greenhouse or under artificial light?
4. Are you growing vegetables?
5. Have you provided flowers for church, library, school, or civic event?

=====

NOTES:

Please return to Gloria Degnan on or before December 10, 2013.

# FLOWER ARRANGING FOR THE BEGINNER



An arrangement from the 2012 May Luncheon

## I. Containers

1. Use neutral colors such as gray, brown, etc. and keep plain and simple.
2. Choose containers that harmonize with the arrangement material. For the best results collect some containers of metal, wood, glass, etc. Glass, unless opaque, is difficult and not for use by the beginner.
3. Stimulate imagination by using tea pots, pitchers, wooden bowl, etc.  
Express use of the tea pot or pitcher by arranging toward the spout so that "it pours".
4. Try bases to enhance your container.
5. Use needlepoint holders or oasis in containers.

## II. How to start the arrangement.

1. Measure container (height of vertical - length of horizontal).
2. Cut longest piece of the line material at least 1-1/2 times the measurement made in 1 above - cut the remaining material in different proportional lengths.
3. Use branches, grass, buds, spikes, or other line material as the skeleton of your design.
4. Keep larger flowers and heavier foliage at the base of arrangement.  
Organize this area so that there is a center of interest. Use one or more harmonizing, branching materials between skeleton and center of interest.
5. Avoid the use of too much material.
6. Never use an accessory unless it adds to and harmonizes with the arrangement. Look for unusual plant material.

## III. Color

1. For dramatic contrast use complementary colors such as red and green, blue and orange, violet and yellow.
2. Arrangements made for a special setting must harmonize with their background and surroundings.
3. Keep light colors at the top, dark or strong colors at the base of the arrangement.

# Committee / Department Selection

As per the by-laws, each member of the Cape Fear Garden Club is to select the committee(s) or department(s) on which to serve. If the member does not choose a committee or department, one will be assigned.

## Thanking You For All You Do

### Departments

Conservation  
Flower Arranging  
Garden Therapy  
Horticulture

### Special Committees

Long Range Planning  
Office Space

### Standing Committees

Airlie Showcase  
Arbor Day  
Azalea Garden Tour  
Battery Island  
Birds & Butterflies

Civic Improvements  
Gardening for Wildlife  
Hospitality  
Media and Communication  
Membership  
Oversight  
Photography  
Promotions  
Registration  
Special Events  
Transportation  
Yearbook  
Youth Garden Clubs

Name \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

Delete From:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

Add to:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

Would you serve on the Executive Board or as an Officer of the Cape Fear Garden Club?    \_\_\_\_\_ yes    \_\_\_\_\_no

Please return to Irene Shea on or before May 31, 2014.

**CAPE FEAR GARDEN CLUB****2013-2014****Category****Yearly Total**

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<b>Expenses</b>	<b>27,825.00</b>
<b>Fixed Expenses</b>	<b>2,450.00</b>
RENT - MEETING	2,450.00
<b>Flexible Expenses</b>	<b>25,375.00</b>
ARBOR DAY	100.00
AWARDS	100.00
BATTERY ISLAND	6,200.00
BIRDS AND BUTTERFLIES	600.00
C.F.CLIPPINGS	450.00
CIVIC IMPROVEMENT	1,000.00
CONSERVATION	500.00
DONATION-DUES	400.00
FLOWER ARRANGING	1,575.00
GARDEN THERAPY	300.00
GARDENING -WILDLIFE	400.00
HISTORIAN-ORAL HISTORY	150.00
HONORARIUM	600.00
HORTICULTURE	50.00
HOSPITALITY	700.00
INSURANCE	175.00
MAY LUNCHEON	180.00
MEMBERSHIP	100.00
MEMORIALS	200.00
MISCELLANEOUS	300.00
NAT & STATE DUES	3,000.00
OFFICERS EXP	500.00
PHOTOS	150.00
REGISTRAR	100.00
SCHOLARSHIP	3,300.00
SHOWCASE GARDEN	300.00
SPECIAL EVENTS	500.00
ST-SAR-DIST MEETING	600.00
WEB SITE	335.00
YEARBOOK	2,200.00
YOUTH GARDENER	310.00
<b>Income</b>	<b>27,825.00</b>
CARRY OVER	1,675.00
DUES ACTIVE	12,000.00
DUES ASSOCIATE	2,250.00
FROM GARDEN TOUR - Special	100.00
FROM GARDEN TOUR- Projects	2,500.00
FROM GARDEN TOUR-BI	6,000.00
FROM GARDEN TOUR-Scholarsh	3,300.00

**Total Budget Income:**

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**27,825.00****Total Budget Expenses:****27,825.00**

# *National State & District Meetings*

## **2013**

September 22-24	Garden Club of North Carolina Inc. Fall Board Meeting. Morehead City, NC
September 27-29	National Garden Club Fall Board Meeting. St. Louis, Missouri
October 23	District 11 - Fall Meeting, Ocean Isle, NC

## **2014**

March 23-25	South Atlantic Region Convention Roanoke, Virginia
April 13-15	Garden Club of North Carolina, Inc. Convention, Winston-Salem, NC
May 24-26	National Garden Club Convention Annual Meeting, Seattle, Washington
June 2-8	National Garden Week

## **Accredited Schools**

The National Garden Club, Inc. offers various schools to advance and certify members in many areas. Please note the schools listed below. Registration and locations of the classes for each school can be found on the National Garden Club website, [www.gardenclub.org](http://www.gardenclub.org).

Flower Show Schools  
Garden Study

Landscape Design  
Environmental Studies

# *2013-2014 Calendar At A Glance*

## **September**

9 Executive Board Meeting, 12:30 p.m.  
24 General Meeting

## **October**

14 Executive Board Meeting  
22 General Meeting

## **November**

1 Yearbook State Competition Deadline  
4 Executive Board Meeting  
19 General Meeting

## **December**

1 Deadline for Fall Book of Evidences  
17 Christmas Tea, at the home of Shirley Hardee

## **January**

1 Publicity Press Book award application due  
13 Executive Board Meeting  
25 Annual Club President's Reports due to District  
28 General Meeting

## **February**

10 Executive Board Meeting  
25 General Meeting

## **March**

1 Maslin Award application due  
1 Youth Garden Club's Dues & Rating Sheet due  
10 Executive Board Meeting  
12 New Member Orientation  
25 General Meeting  
31 Dues & Membership printouts due to GCNC

## **April**

TBA Belle Tea  
11-13 CFGC Azalea Garden Tour  
14 Executive Board Meeting  
14-18 Plant an Azalea Week  
25 Arbor Day  
29 General Meeting

## **May**

TBA Club Picnic at Airlie  
12 Executive Board Meeting  
18 Bird Island Cruise  
22 May Luncheon, Cape Fear Country Club

## *\$\$ - Available For Purchase - \$\$*

Cape Fear Garden Club, Inc. at meetings and online at  
[www.CapeFearGardenClub.org](http://www.CapeFearGardenClub.org)

- Belles & Blooms - \$25.00, Elaine Henson
- Cookbook - \$20.00, Bonnie Faler
- NCGC Engagement Calendars - \$8.00, Beth Woodruff
- Stationary - \$10.00, Pat Ford
- Prints and Framed Prints - prices vary, Beth Woodruff

National Garden Club at [www.gardenclub.org](http://www.gardenclub.org)

- Books & Publications
- Lesson Plans
- Educational Tools
- Ribbons & Awards
- Gift Ideas
- NGC Jewelry
- VOB Calendar / The National Gardener
- New Products
- Partners

Garden Club of North Carolina at [www.gardenclubofnc.org](http://www.gardenclubofnc.org)  
Ways and Means Chairman, Darene Honeycutt

- Cookbooks
- Tree Ornaments





# *Cape Fear Garden Club Members* *with Certified Wildlife Habitats*

Gaye Anderson  
Marie Ashworth  
Carolyn Augustine  
Martha Blacher  
Mary Ellen Black  
Bettye Broadwater  
Cathy Bryand  
Sherria Crawley  
Joan Cunningham  
Charlotte Davis  
Marie Douglas  
Julie Fisher  
Nancy Fitzgerald  
Karen Greene  
Ann Grose  
Shirley Hardee  
Jane Harshbarger  
Cindy Henry  
C.C. Hensley  
Rosalie Hutter  
Carolyn Jeffries  
Lannie Kirby  
Sandra Kittinger  
Dianne Lynch  
JoAnne Mathis  
Pat McConahey  
Gladys McIver  
Denise Miller  
Susan Nettleman (2 Gardens)  
Mary Nix

Sarah O'Brien  
Marcella Orski  
Frances Parnell  
Rebecca Philpott  
Beth Pottle  
Cathy Poulos  
Linda Pyle  
Lola Rivenbark  
Karen Root  
Mary Schumacher  
Irene Shea  
Jenene Smith  
Linda Snider  
Signa Stalvey  
Paula Stetler  
Melinda Stewart  
Lydia Stokes  
Melissa Talley  
Donna Thompson  
Gayle Ward  
Betty Warren  
Janet Warren  
Patsy West  
Mary Whitehurst  
Kathy Williams

## **Gardening for Wildlife helped to certify the following gardens:**

Airlie Gardens; The Arboretum; Bellamy Mansion; Halyburton Park; Oakdale Cemetery; Pine Valley United Methodist Church Wee Care Preschool; Smith Creek Park; and The Plaza Garden, Arequipa, Peru

A Wildlife Habitat can be in almost any location that has food sources, water sources, shelter and hiding places, and places to raise young. The National Wildlife Foundation website has all the information you need to register your habitat, [www.nwf.org](http://www.nwf.org).

# Beauty Spots

